

**Union Township
Board of Supervisors Organization Meeting
January 5, 2026, at 1:00 pm**

CALL MEETING TO ORDER

APPOINT A TEMPORARY CHAIRMAN

APPOINT A TEMPORARY SECRETARY

Recording the nominations

NOMINATE AND ELECT A CHAIRMAN

Motion to appoint Chairman

NOMINATE AND ELECT A VICE CHAIRMAN AND SECRETARY

Motion to appoint Vice Chairman and Secretary

NOMINATE AND ELECT A RECORDING SECRETARY

Motion to appoint the Recording Secretary

NOMINATE AND ELECT A TREASURER

Motion to appoint the Treasurer

TRAFFIC AND PARKING COMMISSION

Appoint a Supervisor, to serve on the Board for 2026, along with the Township Manager and Road Foreman.

REAPPOINT EMPLOYEES

Full Time Employees

Brent McFeaters, Township Manager

Bryan Michael, Road Foreman

Samuel Yeagley, Road Crew

Kristin Zimmerman, Administrative Assistant

Part Time Employees

Herb Eckert, Road Crew/Recycling

APPROVE 2026 MANAGER'S COMPENSATION

(As per the Salary/wage sheet provided)

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APPROVE OF THE 2026 EMPLOYEE WAGES

(As per the Salary/wage sheet provided)

ESTABLISH A TREASURER'S BOND

\$4,000,000.00 (Cost of \$3,030.00 per year)

APPOINT LEGAL COUNSEL

Barley Snyder, Attorneys at Law

APPOINT ZONING HEARING BOARD LEGAL COUNSEL

Spitler, Kilgore & Enck, PC

APPOINT A TOWNSHIP ENGINEER

Steckbeck Engineering & Surveying, Inc.

APPOINT SEWAGE ENFORCEMENT OFFICER

Lebanon County Planning (Alternate SEO is Jeremy Bentz)

APPOINT A ZONING OFFICERS AND ENFORCEMENT OFFICERS

Steckbeck Engineering & Surveying, Inc.

Jeff Steckbeck

Sheri Flowers

APPOINT A SEWER ENGINEER

Steckbeck Engineering & Surveying, Inc.

APPOINT TAX COLLECTORS

Keystone Collection Group

Lebanon County Treasurer

Lebanon County Recorder of Deeds

APPOINT A DELINQUENT TAX COLLECTOR

Keystone Collection Group

APPOINT A SEWER PLANT OPERATOR

Fredericksburg Sewer/Water Authority

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APPOINTMENTS NEW PEOPLE FOR 2026 -

Vacancy Chairman – (1 Year term)

Sallie Neuin – expires 12/31/2026

Planning Commission Members – (4 Year term)

Karl Hinkle – expires 12/31/2029

Herb Eckert – expires 12/31/2029

Nathaniel Lum/Larry Herr – expires 12/31/2029

Zoning Hearing Board – (3 Year term)

Jim Darkes – expires 12/31/2028

Board of Auditors – (6 Year term)

One vacancy – expires 12/31/2031

GLRA Board Member – (5 Year term)

Larry Herr – expires 12/31/2030

2026 BOARD MEMBERS -

VACANCY CHAIRMAN – (1 Year term)

Sallie Neuin - expires 12/31/2026

PLANNING COMMISSION MEMBERS – (4 Year term)

Dave Yavoich expires 12/31/2028

Dave Matterness expires 12/31/2028

Karl Hinkle - expires 12/31/2029

Herb Eckert – expires 12/31/2029

Nathaniel Lum/Larry Herr – expires 12/31/2029

NLCA BOARD MEMBERS – (5 Year term)

Robert Rehman - expires 12/31/2029

Herb Eckert – expires 12/31/2028

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ZONING HEARING BOARD MEMBERS – (3 Year term)

Jim Darkes - expires 12/31/2028
Steven Manz - expires 12/31/2027
Debra Shuey - expires 12/31/2026
Holly Burr - alternate

**UNIFORM CONSTRUCTION CODE APPEALS BOARD
MEMBERS – (Indefinitely)**

Karl Hinkle - expires indefinitely
Larry Herr - expires indefinitely
Kyle Boltz - expires indefinitely

BOARD OF AUDITORS – (6 Year term)

Daniel Hess - expires 12/31/2027
Jon Worley - expires 12/31/2029
One Vacancy - expires 12/31/2031

GLRA BOARD MEMBER – (5 Year term)

Larry Herr – expires 12/31/30

APPOINT A CPA – Annually (Resolution #1-2026)

Garcia, Garmen, and Shea – to conduct the year end Audit.

APPOINT DEPOSITORIES

Jonestown Bank and Trust Company and PLGIT

APPOINT ELECTRICAL CONTRACTOR

C.M. High, Inc.

APPOINT A BUILDING CODE OFFICIAL

Commonwealth Code Inspection Services

ESTABLISH MEETING DATES

The following meeting will be held at the Municipal Building on the first Wednesday of each month:

Planning Commission Meetings – starting at 7:00 PM

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The following meetings will be held at the Municipal Building on the second Wednesday of each month:

Lickdale Sewer Plant/Board of Supervisors Meetings – starting at 6:30 PM

The Annual Traffic and Parking Commission shall meet on January 14, 2026 following the regular Board of Supervisors meeting.

**DELEGATE TO VOTE AT THE PSATS STATE CONVENTION
(April 19th to April 22nd)**

Choose a Voting Delegate who will attend the PSATS Convention being held at Hershey Lodge and Convention Center later this year.

APPROVE HOLIDAYS FOR EMPLOYEES

New Year's Day	President's Day	Good Friday
Election Days (2)	Memorial Day	4 th of July
Labor Day	Veteran's Day	Thanksgiving Day
Black Friday	Christmas Eve	Christmas Day

SET MILEAGE

\$.073 cents per mile (rise is due to insurance and maintenance costs)

APPROVE THE TREASURER PAY BILLS, when available.

Approval that the Treasurer may pay routine bills, as needed, between meetings if the amount due is consistent with previous months, the purchase is reasonable, expenses typical, that a public notice is not required, that bidding limitations aren't applicable, and that such routine bills are ratified by the Township Supervisors at the following Board of Supervisors regularly scheduled public meeting.

PUBLIC COMMENTS & OTHER TOWNSHIP BUSINESS/CONCERNS

Approve to destroy all documents from 2017 and back – bank statements, deposit records, payroll and account payable/receivables information only.

ADJOURNMENT