

**Union Township  
Board of Supervisors Organization Meeting  
January 5, 2026, at 1:00 pm**

**CALL MEETING TO ORDER**

**APPOINT A TEMPORARY CHAIRMAN**

**APPOINT A TEMPORARY SECRETARY**

Recording the nominations

**NOMINATE AND ELECT A CHAIRMAN**

Motion to appoint Chairman

**NOMINATE AND ELECT A VICE CHAIRMAN AND SECRETARY**

Motion to appoint Vice Chairman and Secretary

**NOMINATE AND ELECT A RECORDING SECRETARY**

Motion to appoint the Recording Secretary

**NOMINATE AND ELECT A TREASURER**

Motion to appoint the Treasurer

**TRAFFIC AND PARKING COMMISSION**

Appoint a Supervisor, to serve on the Board for 2026, along with the Township Manager and Road Foreman.

**REAPPOINT EMPLOYEES**

Full Time Employees

Brent McFeaters, Township Manager

Bryan Michael, Road Foreman

Samuel Yeagley, Road Crew

Kristin Zimmerman, Administrative Assistant

Part Time Employees

Herb Eckert, Road Crew/Recycling

**APPROVE 2026 MANAGER'S COMPENSATION**

(As per the Salary/wage sheet provided)

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**APPROVE OF THE 2026 EMPLOYEE WAGES**  
(As per the Salary/wage sheet provided)

**ESTABLISH A TREASURER'S BOND**  
\$4,000,000.00 (Cost of \$3,030.00 per year)

**APPOINT LEGAL COUNSEL**  
Barley Snyder, Attorneys at Law

**APPOINT ZONING HEARING BOARD LEGAL COUNSEL**  
Spitler, Kilgore & Enck, PC

**APPOINT A TOWNSHIP ENGINEER**  
Steckbeck Engineering & Surveying, Inc.

**APPOINT SEWAGE ENFORCEMENT OFFICER**  
Lebanon County Planning (Alternate SEO is Jeremy Bentz)

**APPOINT A ZONING OFFICERS AND ENFORCEMENT OFFICERS**  
Steckbeck Engineering & Surveying, Inc.  
Jeff Steckbeck  
Sheri Flowers

**APPOINT A SEWER ENGINEER**  
Steckbeck Engineering & Surveying, Inc.

**APPOINT TAX COLLECTORS**  
Keystone Collection Group  
Lebanon County Treasurer  
Lebanon County Recorder of Deeds

**APPOINT A DELINQUENT TAX COLLECTOR**  
Keystone Collection Group

**APPOINT A SEWER PLANT OPERATOR**  
Fredericksburg Sewer/Water Authority

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**APPOINTMENTS NEW PEOPLE FOR 2026 -**

Vacancy Chairman – (1 Year term)  
Sallie Neuin – expires 12/31/2026

Planning Commission Members – (4 Year term)  
Karl Hinkle – expires 12/31/2029  
Herb Eckert – expires 12/31/2029  
Nathaniel Lum/Larry Herr – expires 12/31/2029

Zoning Hearing Board – (3 Year term)  
Jim Darkes – expires 12/31/2028

Board of Auditors – (6 Year term)  
One vacancy – expires 12/31/2031

GLRA Board Member – (5 Year term)  
Larry Herr – expires 12/31/2030

**2026 BOARD MEMBERS -**

**VACANCY CHAIRMAN** – (1 Year term)  
Sallie Neuin - expires 12/31/2026

**PLANNING COMMISSION MEMBERS** – (4 Year term)  
Dave Yavoich expires 12/31/2028  
Dave Matterness expires 12/31/2028  
Karl Hinkle - expires 12/31/2029  
Herb Eckert – expires 12/31/2029  
Nathaniel Lum/Larry Herr – expires 12/31/2029

**NLCA BOARD MEMBERS** – (5 Year term)  
Robert Rehman - expires 12/31/2029  
Herb Eckert – expires 12/31/2028

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**ZONING HEARING BOARD MEMBERS – (3 Year term)**

Jim Darkes - expires 12/31/2028  
Steven Manz - expires 12/31/2027  
Debra Shuey - expires 12/31/2026  
Holly Burr - alternate

**UNIFORM CONSTRUCTION CODE APPEALS BOARD  
MEMBERS – (Indefinitely)**

Karl Hinkle - expires indefinitely  
Larry Herr - expires indefinitely  
Kyle Boltz - expires indefinitely

**BOARD OF AUDITORS – (6 Year term)**

Daniel Hess - expires 12/31/2027  
Jon Worley - expires 12/31/2029  
One Vacancy - expires 12/31/2031

**GLRA BOARD MEMBER – (5 Year term)**

Larry Herr – expires 12/31/30

**APPOINT A CPA – Annually (Resolution #1-2026)**

Garcia, Garmen, and Shea – to conduct the year end Audit.

**APPOINT DEPOSITORIES**

Jonestown Bank and Trust Company and PLGIT

**APPOINT ELECTRICAL CONTRACTOR**

C.M. High, Inc.

**APPOINT A BUILDING CODE OFFICIAL**

Commonwealth Code Inspection Services

**ESTABLISH MEETING DATES**

The following meeting will be held at the Municipal Building on the first Wednesday of each month:

Planning Commission Meetings – starting at 7:00 PM

**Union Township  
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The following meetings will be held at the Municipal Building on the second Wednesday of each month:

Lickdale Sewer Plant/Board of Supervisors Meetings – starting at 6:30 PM

The Annual Traffic and Parking Commission shall meet on January 14, 2026 following the regular Board of Supervisors meeting.

**DELEGATE TO VOTE AT THE PSATS STATE CONVENTION  
(April 19th to April 22nd)**

Choose a Voting Delegate who will attend the PSATS Convention being held at Hershey Lodge and Convention Center later this year.

**APPROVE HOLIDAYS FOR EMPLOYEES**

New Year's Day	President's Day	Good Friday
Election Days (2)	Memorial Day	4 <sup>th</sup> of July
Labor Day	Veteran's Day	Thanksgiving Day
Black Friday	Christmas Eve	Christmas Day

**SET MILEAGE**

\$0.73 cents per mile (rise is due to insurance and maintenance costs)

**APPROVE THE TREASURER PAY BILLS, when available.**

Approval that the Treasurer may pay routine bills, as needed, between meetings if the amount due is consistent with previous months, the purchase is reasonable, expenses typical, that a public notice is not required, that bidding limitations aren't applicable, and that such routine bills are ratified by the Township Supervisors at the following Board of Supervisors regularly scheduled public meeting.

**PUBLIC COMMENTS & OTHER TOWNSHIP BUSINESS/CONCERNS**

Approve to destroy all documents from 2017 and back – bank statements, deposit records, payroll and account payable/receivables information only.

**ADJOURNMENT**