

October 13, 2021
Lickdale, PA

The Union Township Board of Supervisors met in regular session on Wednesday October 13, 2021. The meeting was held at the Municipal Building, 3111 SR 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:50 PM.

Present:

Dennis Firestone, Chairman

Kerry McCrary, Vice Chairman

Gary Longenecker, Secretary

Brent McFeaters, Township Manager

Elizabeth Krause, Zoning Officer

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor & Atty. Andrew Race

Steve Sherk, Township Engineer

Seven (7) Residents

EXECUTIVE SESSION

Dennis Firestone announced that the Board held an Executive Session along with the Township Solicitor on Thursday, September 30, 2021.

PUBLIC COMMENTS

None

APPROVE BOS MEETING MINUTES FROM THE SEPTEMBER 8, 2021, MEETING

Gary Longenecker made a motion seconded by Kerry McCrary to approve the September 8, 2021, Board of Supervisors meeting minutes. All approved.

FINANCIAL REPORT -

Kerry McCrary made a motion seconded by Gary Longenecker to approve the Financial Report. All approved.

FORT INDIANTOWN GAP – DAVID WEISNIGHT

Mr. Weisnicht did not attend the meeting

STATE POLICE

Monthly report available with handouts only when provided by the PSP

NORTHERN LEBANON FIRE AND EMERGENCY SERVICES – ROB TAYLOR

(The report is available with handouts (only when provided by the NLFES))

LIFE LION AMBULANCE SERVICES – JOHN SHOOK

Monthly report is available with handouts (only when provided by Life Lion)

PLANNING COMMISSION – LIZ KRAUSE

Liz Krause reported the following Planning Commission Report to the Board from the October Planning Commission meeting:

Old Business

1. Home 2 Suites Land Development Plan
No new information was received, and the plan was tabled until the November meeting.
2. Miller Bed & Breakfast Subdivision & Land Development Plan
The Planning Commission discussed the outstanding items remaining to be addressed, but no new information was received, and the plan was tabled until the November meeting.

New Business

1. Miller Family Irrevocable Trust, Darryl Miller Subdivision Plan
The Planning Commission discussed the Darryl Miller Subdivision Plan which proposes to subdivide the property at 21 Huckleberry Road. Due to the lengthy discussion regarding the revision to the subdivision, the required access agreement, as well as moving onto the next item of business on the lengthy agenda, the Planning Commission neglected to take action on the 90-day time extension as granted in Matthew & Hockley's letter dated 10/5/21. This time extension is on the agenda for action by the Board. Dennis Firestone made a motion seconded by Gary Longenecker to accept the 90-day time extension for the Miller Family Irrevocable Trust, Darryl Miller Subdivision Plan. All approved.
2. Off Road Realty Preliminary/Final Land Development Plan
The Planning Commission reviewed the Off Road Realty Land Development Plan which proposes a 3,200 sq. ft. building addition along with remedying an existing addition that was constructed prior to obtaining land development approval. A lengthy discussion was held regarding concerns with the proposed plan, but no action was taken, and the plan was tabled until the November meeting.
3. Tillet, Inc. Preliminary/Final Land Development Plan
The Planning Commission reviewed the Tillet Land Development Plan which proposes to demolish the existing dwellings on the Commercial Zoned Property at 10669 Allentown Blvd. and construct a 4,000 sq. ft. shop, asphalt paving area, parking, access and associated stormwater management facilities. No action was taken, and the plan was tabled until the November meeting.
4. Swift Petition for Rezoning
The Planning Commission reviewed the Petition filed by Swift Transportation to rezone the Agricultural Zoned neighboring properties (3186 SR72 & 3156 SR72 – 6.35 acres) to Industrial Zoning. The Planning Commission recommends the Board rezone both parcels to Industrial.

ZONING OFFICER REPORT – LIZ KRAUSE

Liz Krause, Zoning Officer reported that six (6) permits were issued totaling \$442.99 and \$357.00 was received in Reimbursement of Fees.

- There are no changes at the John and Linda Light Property. Atty. Bametzreider informed the Board that a Municipal Lien has been filed against the property for approximately \$75,000.00 and under the Stipulation, the Township has the right to clean up the property and that after October 23 the Township can file a “scire facias” and have the property listed for sale.
- There are no visible changes at 15 Campmeeting Road other than it appears that a few more tires were thrown in front of the shed. Atty. Bametzreider said the Sheriff Sale is scheduled for October 18th which is just for the tires and the junk on the property. Whoever purchases the junk has to clean up the property. Paul said he will call Jack Harshberger to get Kennedy’s approval to get the stuff out. The next step will be to get Mr. Blouch removed from the property and Atty. Race said that the Sheriff’s return of service has not been filed to get Blouch evicted.
- Cleanup has resumed at 47 White Tail Lane. The owner was cleaning up and reorganizing items in the driveway and two boats were removed from the field.
- A formal complaint was filed against the property at 519 Awol Road regarding the accumulation of junk and unlicensed campers and boats that are parked to the side and rear of a mobile home on Melanie Lane. A certified letter will be sent to the owner of the property notifying them of the violations.
- A formal complaint was filed against the property located at 426 Jonestown Road. The complaint states that this home has been vacant for 10 years after it was flooded by a broken pipe and now there is mold growing up the walls, water is running on the electric wires in the basement where the wall is bowing out at a 45-degree angle and the back porch is ready to collapse. Atty. Bametzreider said the Township’s Ordinance addresses dangerous structures and the Township should authorize someone to do an evaluation and file a report with the Board. If the report merits proceeding, then they will give notice and have a hearing on the property. Dennis Firestone made a motion seconded by Kerry McCrary to authorize Brent McFeaters to investigate the issue at 426 Jonestown Road. All approved.

ROAD FOREMAN REPORT – BRYAN MICHAEL

Bryan Michael said the Road Crew finished mowing and installed two culverts on Greenpoint School Road.

ENGINEERS REPORT – STEVE SHERK, TOWNSHIP ENGINEER

1. Ridge Road Culvert Replacement. The construction drawings and bid documents are ready to go. We are still waiting for signed R-O-W and Easement Agreements from the adjoining landowners before advertising the project for bids.
2. Sand Siding Road (Dirt, Gravel and Low Volume Road (DGLVR) Grant. As of Friday, October 8th, the culvert was installed, backfilled, and in-stream work was substantially complete. Plantings were scheduled to be installed yesterday, October 12th. Custer expects to complete installation of the gravel road surface, bituminous paving at the road entrance, and guiderail by the end of this week. We will issue a certificate of substantial completion when the road is ready to re-open to traffic.

See letter dated October 7, 2021 recommending payment in the amount of \$109,786.95. Please also see Change Order #1 increasing the overall contract amount by \$1,000.00 to \$166,000.00 to account for the additional sub-footer excavation and Class C concrete in excess of the bid allowance. Dennis Firestone made a motion seconded by Kerry McCrary to approve Custer Excavating Change Order #1 increasing the overall contract amount by \$1,000.00 to \$166,000.00. All approved. After a brief discussion regarding the Payment Application submitted by Custer, Dennis Firestone made a motion seconded by Gary Longenecker to approve the payment to Custer as requested in the amount of \$109,786.95. All approved.

Steve added that Lane Enterprises has submitted the invoice for the culvert and hardware in the amount of \$35,863.20 for Sand Siding Road and he recommends the Board pay the invoice. Dennis Firestone made a motion seconded by Kerry McCrary to authorize the payment of \$35,863.20 to Lane Enterprises. All approved.

A discussion was held regarding the costs that will be reimbursed to the Township through the Dirt & Gravel Grant that the Township has received for Sand Siding Road from the Lebanon County Soil Conservation District. Brent McFeaters said the Township has already received a check for \$87,000.00 and when the project is complete and he turns in all the receipts for the expenses of the project, the Township will receive another check. The Township will only be responsible for the engineering fees for the project.

3. Bank Stabilization at 42 Green Point School Road – DEP will allow the Township to apply for an emergency permit to authorize construction of a gabion wall to stabilize the streambank and prevent erosion and undermining of the roadway. We are working on the emergency permit application and will submit it to DEP as soon as it is ready.
4. Bank Stabilization at 1 Bordnersville Road – We are preparing a cost estimate for the proposed gravity wall system with rock backfill as shown on the sketch plan previously shared with the Township. We are waiting for PennDOT to provide right-of-way information so we can determine if there is an encroachment into their right-of-way. If so, a Highway Occupancy Permit may be required. Steve said based on the conceptual plans, the estimated cost of the project would be just under \$20,000.00.

SOLICITOR'S REPORT – PAUL BAMETZREIDER

KNIGHT-SWIFT TRANSPORTATION PETITION FOR REZONING – LOOKING TO PURCHASE PROPERTY TO THE NORTH OF THE EXISTING SWIFT TERMINAL

Atty. Bametzreider reported that since the Planning Commission recommends rezoning the Parcels per Swift's rezoning Petition, he recommends advertising the Hearing for the November Agenda. Dennis Firestone made a motion seconded by Kerry McCrary to authorize Atty. Bametzreider to take the necessary action to have Swift's Rezoning Hearing at the November meeting. All approved.

LETTER FROM GARY LONGENECKER REQUESTING REIMBURSEMENT OF SUPPLEMENTAL INSURANCE EXPENSES BEGINNING JANUARY 1, 2022

Atty. Bametzreider reported that in accordance with the Municipal Planning Code a letter has been received by Gary Longenecker requesting to be reimbursed for all supplemental insurance expenses beginning January 1, 2022. Dennis Firestone made a motion seconded by Kerry McCrary to approve Gary Longenecker's request to be reimbursed for all supplemental insurance expenses beginning January 1, 2022. All approved.

ADVERTISE FOR CPA

Atty. Bametzreider said that since the advertisement for a CPA to do the audit for next year must be done 45-days prior January 1st, he will be putting the notice in the paper.

NEW BUSINESS

MOTION TO APPROVE LANE'S QUOTE OF \$11,440.00 FOR 220 LINEAR FEET OF 21" X 15" ARCHED POLYMER PIPE FOR AWOL ROAD (2 PIPES ARE TO BE 40 FEET IN LENGTH AND 4 PIPES ARE TO BE 35 FEET IN LENGTH)

Dennis Firestone made a motion seconded by Kerry McCrary to approve Lane's Quote in the amount of \$11,440.00 for 220 feet of 21" x 15" arched polymer pipe for Awol Road. All approved.

MOTION TO APPROVE THE 2020 WORKERS COMPENSTATION AND EMPLOYERS LIBABLITY INSURANCE POLICY QUOTED AT \$9,108.00

Dennis Firestone made a motion seconded by Gary Longenecker to approve the quote of \$9,108.00 for the 2020 Worker's Compensation and Employers Liability and Insurance Policy. All approved.

MOTION TO DONATE TO THE MATTHEWS PUBLIC LIBRARY

Brent McFeaters explained that last year the Township donated \$1,500.00 from the Recreation Fund to the Matthew's Public Library. Dennis Firestone made a motion seconded by Kerry McCrary to donate \$1,500.00 to the Matthew's Public Library from the Recreation Fund. All approved.

ELECTION DAY

Dennis Firestone announced that Election Day will be held on November 2, 2021, and the polls open at 7:00 a.m.

TRICK OR TREAT NIGHT

Dennis Firestone announced that Trick or Treat Night will be held on Thursday, October 28, 2021, from 6:00 p.m. to 8:00 p.m.

BUDGET WORKSHOP

Dennis Firestone announced that Budget Workshops will be held on October 26th at 12:00 p.m. and October 28th at 3:00 p.m.

OLD BUSINESS – NONE

OTHER COMMENTS

Glenn Rudy asked what type of work was planned for Awol Road by the previous motion that was made by the Board to purchase pipe. Brent McFeaters, Township Manager explained that since the Township is looking at overlaying Awol Road next year, and the price for the pipe will go up on November 1st the Board wants to be proactive by trying to replace the pipes with polymer pipes with a longevity of 100 years. Brent also noted that the Board is also considering putting a laydown yard on the Township's land on Old Forge Road.

BILLS PAYABLE

Dennis Firestone made a motion seconded by Kerry McCrary to pay the bills in the amount of \$133,071.72 from the General, Recycling, Liquid Fuels Street-Light, & Payroll Funds. All approved.

DATE OF NEXT PLANNING COMMISSION MEETING

Wednesday, November 3, 2021 - 7:00 PM

DATE OF NEXT LICKDALE TREATMENT PLANT MEETING

Wednesday, November 10, 2021 - 6:30 PM

DATE OF NEXT BOARD OF SUPERVISORS MEETINGS

Wednesday, November 10, 2021 - immediately following the Lickdale Sewer Meeting

ADJOURNMENT

With no further business or comments, the meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Elizabeth Krause
Recording Secretary