

**Union Township  
Board of Supervisors  
Organization Meeting  
January 3, 2022  
1:00 PM**

**AGENDA**

**CALL MEETING TO ORDER**  
**Flag Salute**

**APPOINT A TEMPORARY CHAIRMAN**

**APPOINT A TEMPORARY SECRETARY**  
To record the nominations

**NOMINATE AND ELECT A CHAIRMAN**  
Motion to appoint Chairman

**NOMINATE AND ELECT A VICE-CHAIRMAN AND SECRETARY**  
Motion to appoint Vice Chairman and Secretary

**NOMINATE AND ELECT A RECORDING SECRETARY**  
Motion to appoint the Recording Secretary

**NOMINATE AND ELECT A TREASURER**  
Motion to appoint the Treasurer

**TRAFFIC AND PARKING COMMISSION**  
Appoint a Supervisor to serve on the Board for 2022, along with the Township Manager and Road Foreman.

**REAPPOINT EMPLOYEES**

Full Time Employees  
Brent McFeaters, Township Manager  
Elizabeth Krause, Zoning Officer  
Bryan Michael, Road Foreman  
Samuel Yeagley, Road Crew

Part Time Employees  
Herb Eckert, Road Crew/Recycling

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**APPROVE 2022 MANAGER’S COMPENSATION**

(As per the Salary/wage Sheet provided)

**APPROVE THE 2022 EMPLOYEE WAGES**

(As per the Salary/wage Sheet provided)

**ESTABLISH A TREASURER’S BOND**

\$4,000,000.00 (Cost of \$3,030.00 per year)

**APPOINT LEGAL COUNSEL**

Reilly/Wolfson, Attorneys at Law

**APPOINT ZONING HEARING BOARD LEGAL COUNSEL**

Spitler, Kilgore & Enck, PC

**APPOINT A TOWNSHIP ENGINEER**

Steckbeck Engineering & Surveying, Inc.

**APPOINT SEWER ENFORCEMENT OFFICER**

Lebanon County Planning (Alternate SEO is Jeremy Bentz)

**APPOINT A SEWER ENGINEER**

Steckbeck Engineering & Surveying, Inc.

**APPOINT TAX COLLECTORS**

Keystone Collection Group  
Lebanon County Treasurer  
Lebanon County Recorder of Deeds

**APPOINT A DELINQUENT TAX COLLECTOR**

Keystone Collection Group

**APPOINT A SEWER PLANT OPERATOR**

Fredericksburg Sewer/Water Authority

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**APPOINTMENTS NEEDED FOR 2022 BOARDS AND COMMISSIONS**

Vacancy Chairman – (1 Year term)  
Sallie Neuin – expires 12/31/22

Planning Commission – (4 Year term)  
Karl Hinkle – expires 12/31/25

Zoning Hearing Board – (3 Year term)  
Steven Manz – expires 12/31/24

**APPROVED BOARD MEMBERS ARE AS FOLLOWS:**

**VACANCY CHAIRMAN** – (1 Year term)  
Sallie Neuin - expires 12/31/2022

**PLANNING COMMISSION MEMBERS** – (4 Year term)  
Dave Yavoich expires 12/31/2024  
Dave Matterness expires 12/31/2024  
Glenn Rudy expires 12/31/2023  
Frank Via - expires 12/31/2023  
Karl Hinkle - expires 12/31/2025  
Herb Eckert - alternate  
Gary Longenecker - alternate

**NLCA BOARD MEMBERS** – (4 Year term)  
Robert Rehman - expires 12/31/2024  
Bernie Boltz – expires 12/31/2023

**ZONING HEARING BOARD MEMBERS** – (3 Year term)  
Jim Darkes - expires 12/31/2022  
Steven Manz - expires 12/31/2024  
Debra Shuey - expires 12/31/2023  
Holly Burr - alternate

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**APPEALS BOARD MEMBERS – (Indefinitely)**

Karl Hinkle - expires indefinitely

Larry Herr - expires indefinitely

Kyle Boltz - expires indefinitely

**APPOINT A CPA (Resolution # 1-2022)**

Garcia, Garmen, and Shea – to conduct, the year end Audit

**APPOINT DEPOSITORIES**

Jonestown Bank and Trust Company & PLGIT

**APPOINT ELECTRICAL CONTRACTOR**

C.M. High, Inc

**APPOINT A BUILDING CODE OFFICIAL**

Commonwealth Code Inspection Services

**ESTABLISH MEETING DATES**

The following meeting will be held at the Municipal Building on the first Wednesday of each month:

Planning Commission Meetings – starting at 7:00 PM

The following meetings will be held at the Municipal Building on the second Wednesday of each month:

Lickdale Sewer Meetings – starting at 6:30 PM

Board of Supervisors Meetings – meeting will begin right after the Lickdale Sewer Meeting.

The Annual Traffic and Parking Commission shall meet on January 12, 2022 following the regular Board of Supervisors meeting.

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**DELEGATE TO VOTE STATE CONVENTION (April 24th to April 27th)**

Choose a Voting Delegate and who will attend the PSATS Convention being held at Hershey Lodge and Convention Center later this year.

**APPROVE HOLIDAYS FOR EMPLOYEES**

New Year's Day	President's Day	Good Friday
Election Days (2)	Memorial Day	4 <sup>th</sup> of July
Labor Day	Veteran's Day	Thanksgiving Day
Christmas Day		

**SET MILEAGE**

\$0.575 cents per mile

**APPROVE THE TREASURER PAY BILLS, when available.**

Approval that the Treasurer may pay routine bills, as needed, between meetings as long as the amount due is consistent with previous months, the purchase is reasonable and expenses typical and that public notice is not required, that bidding limitations aren't applicable, and that such routine bills are ratified by the Township Supervisors at the following Board of Supervisors regularly scheduled public meeting.

**PUBLIC COMMENTS & OTHER TOWNSHIP BUSINESS/CONCERNS**

**ADJOURNMENT**