

November 10, 2021  
Lickdale, PA

The Union Township Board of Supervisors met in regular session on Wednesday November 10, 2021. The meeting was held at the Municipal Building, 3111 SR 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:50 PM.

Present:

Dennis Firestone, Chairman  
Kerry McCrary, Vice Chairman  
Gary Longenecker, Secretary  
Brent McFeaters, Township Manager  
Elizabeth Krause, Zoning Officer  
Bryan Michael, Road Crew Supervisor  
Paul Bametzreider, Township Solicitor  
Steve Sherk, Township Engineer  
Seven (7) Residents

#### PUBLIC COMMENTS

None

#### APPROVE BUDGET WORKSHOP MEETING MINUTES

Dennis Firestone made a motion seconded by Gary Longenecker to approve the minutes from the October 26<sup>th</sup> and October 28<sup>th</sup> Budget Workshop Meetings. All approved.

#### APPROVE BOS MEETING MINUTES FROM THE OCTOBER 13, 2021, MEETING

Kerry McCrary made a motion seconded by Dennis Firestone to approve the October 13, 2021, Board of Supervisors meeting minutes. All approved.

#### FINANCIAL REPORT -

Gary Longenecker made a motion seconded by Kerry McCrary to approve the Financial Report. All approved.

#### FORT INDIANTOWN GAP – DAVID WEISNIGHT

Mr. Weisnicht did not attend the meeting. Brent McFeaters reported that the work on the West Gate is going to be starting in the next week or two and when completed, they will start on the East Gate.

#### STATE POLICE

Sgt. Kline reported that they had a total of 300 calls so far this year and they are working on a community dashboard which will provide information for incidents in each municipality which can be found at [www.psp.ps.gov](http://www.psp.ps.gov).

#### NORTHERN LEBANON FIRE AND EMERGENCY SERVICES – ROB TAYLOR

(The report is available with handouts (only when provided by the NLFES))

Brent McFeaters said Rob Taylor was planning on attending the meeting to go over their budget.

#### LIFE LION AMBULANCE SERVICES – JOHN SHOOK

Monthly report is available with handouts (only when provided by Life Lion)

#### PLANNING COMMISSION – LIZ KRAUSE

Liz Krause reported the following Planning Commission Report to the Board from the November Planning Commission meeting:

1. Home 2 Suites Land Development Plan  
No new information was received, and the plan was tabled until the December meeting.
2. Miller Bed & Breakfast Subdivision & Land Development Plan  
The Planning Commission recommends the Board accept the 90-day time extension per Chrisland Engineer's letter dated 11/1/21. No other action was taken, and the plan was tabled until the December meeting. Dennis Firestone made a motion seconded by Gary Longenecker to accept the 90-day time extension for the Miller Bed & Breakfast Subdivision & Land Development Plan. All approved
3. Miller Family Irrevocable Trust, Darryl Miller Subdivision Plan  
The Planning Commission recommends the Board approve the plan contingent upon Atty. Bametzreider being satisfied with the access agreement. Dennis Firestone made a motion seconded by Kerry McCrary to approve the Miller Family Irrevocable Trust, Darryl Miller Subdivision Plan contingent upon getting the property easement and maintenance agreement signed and notarized and providing the Township with a recorded copy. All approved
4. Off Road Realty Preliminary/Final Land Development Plan  
The Planning Commission discussed the revised plan and the issues that were brought up at the November meeting and recommend the Board accept the 90-day time extension per Chrisland Engineer's letter dated 11/1/21. No other action was taken, and the plan was tabled until the December meeting. Dennis Firestone made a motion seconded by Gary Longenecker made a motion to accept the 90-day time extension for the Off Road Realty Preliminary/Final Land Development Plan. All approved.
5. Tillet, Inc. Preliminary/Final Land Development Plan  
The Planning Commission recommends the Board accept the 90-day time extension per Chrisland Engineer's letter dated 11/1/21. Since no other action was taken, the plan was tabled until the December meeting. Dennis Firestone made a motion seconded by Kerry McCrary to accept the 90-day time extension for the Tillet, Inc. Preliminary Final Land Development Plan. All approved.

#### ZONING OFFICER REPORT – LIZ KRAUSE

Liz Krause, Zoning Officer reported that seven (7) permits were issued totaling \$1,547.00 and \$2,000.04 was received in Reimbursement of Fees.

- There are no changes at the John and Linda Light Property. Atty. Bametzreider said a municipal lien was filed and they also filed a writ of “scire facias” to ask the Sherriff to put a levy on the property and move towards selling it. He said he received a letter from Atty. Tucker Hall who has been reengaged by John Light and he wants to discuss the matter. Atty. Bametzreider said he feels they went past the time limit of the stipulation, and they should be held responsible for the costs and the Township should definitely get reimbursed for the Attorney Fees that have been accumulating and continue to accumulate.
- Cleanup has commenced at 15 Campmeeting Road and is almost complete. Brent McFeaters provided photos of the property before and after cleanup and said it cost around \$12,000.00 to dispose of the tires, trash disposal was about \$8,000.00, and he expects the total cost of the cleanup with be around the \$40,000.00. Atty. Bametzreider added that he put a \$40,000.00 lien against the property to protect the Township and once he receives the final figure for cleanup, he will amend that number to make sure they have the full amount and will be ready to start moving the property to sell.
- Cleanup continues at 47 White Tail Lane. The owner has removed a significant amount of the building materials from his driveway and cleaned up several other piles of scrap that were scattered around on the property.
- A certified letter was sent to the owner of 519 Awol Road and the cleanup process has been underway since the receipt of my letter. So far two campers have been removed from the property, and several piles of junk have been removed. The property must be brought into compliance by November 20<sup>th</sup> or enforcement notices will be sent.
- As reported last month, a formal complaint was filed against the property located at 426 Jonestown Road and the Board authorized Brent McFeaters to investigate the alleged unsafe structure. Brent McFeaters said the complaint stated that the rear foundation wall was dilapidated, but they did not see any sign of any deficient structure and cannot verify the complaint. Atty. Bametzreider said if the complaint can’t be verified, the Township is not obligated to proceed further.

#### ROAD FOREMAN REPORT – BRYAN MICHAEL

Bryan Michael said they have been working at 15 Campmeeting Road and have made ten trips to Liverpool with the tires that have been removed from the property.

ENGINEERS REPORT – STEVE SHERK, TOWNSHIP ENGINEER

1. Ridge Road Culvert Replacement. The construction drawings and bid documents are ready to go. We are still waiting for signed R-O-W and Easement Agreements from the adjoining landowners before advertising the project for bids.
2. Sand Siding Road (Dirt, Gravel and Low Volume Road (DGLVR) Grant. Site work is complete. As part of their one (1) year warranty service, Custer must return to the site to repair any vegetated areas that have washed out or failed to properly germinate. They must also return within one (1) year to replace any dead trees and/or shrubs and to remove the erosion controls.  
See my letter dated October 29, 2021 recommending payment in the amount of \$47,913.05. Dennis Firestone made a motion seconded by Kerry McCrary to approve the payment of \$47,913.05 to Custer Excavating. All approved.  
We are working on another DGLVR grant application for Phase 2 of the Sand Siding Road project. Phase 2 will add drainage improvements between the new culvert and the southern end of the road. We hope to have the new application submitted to LCCD by November 18<sup>th</sup>.
3. Bank Stabilization at 42 Green Point School Road – DEP has approved an emergency permit authorizing construction of a gabion wall to stabilize the streambank and prevent erosion and undermining of the roadway. It is my understanding the Township will perform the work as soon as the gabion baskets are received.
4. Bank Stabilization at 1 Bordnersville Road – We are proceeding with survey, final plans, and bid documents for the proposed gravity wall system with rock backfill as shown on the sketch plan previously shared with the Township. We are also working on an easement exhibit and legal description for the encroachment onto the lands of James Bernheisel.

SOLICITOR'S REPORT – PAUL BAMETZREIDER

ORDINANCE #183 KNIGHT-SWIFT TRANSPORTATION PETITION FOR REZONING – LOOKING TO PURCHASE PROPERTY TO THE NORTH OF THE EXISTING SWIFT TERMINAL

Atty. Bametzreider said Swift's Rezoning Hearing is advertised for the December 8<sup>th</sup> Board of Supervisor's meeting. He explained that Swift has filed a Petition for Rezoning two properties north of their existing terminal and he had to give the landowners a minimum of 30-days-notice for the Public Hearing and the adoption of Ordinance #183 which would amend the Zoning Map.

ADVERTISE FOR CPA

Atty. Bametzreider said the advertisement for a CPA to do the audit for next year must be done 45-days prior January 1<sup>st</sup> and must be put on the agenda for the Organization Meeting. Dennis Firestone made a motion seconded by Kerry McCrary to authorize Atty. Bametzreider to advertise for a CPA to do the audit for next year. All approved.

#### POLICE SERVICES CONTRACT

Atty. Bametzreider reported that he had a discussion with the Solicitor for Cleona Borough, and they are in agreement to go in accordance with the terms that were presented to the Township previously. He said he did mention the Township's concern about the open-ended provision regarding the insurance, but that comes out of their collective bargaining agreement with their police force. Atty. Bametzreider said he will look at the language to make sure to protect the Township. He said it is moving forward and he is waiting for a draft copy of the agreement from Cleona.

#### TRAFFIC/STREET ORDINANCES

Atty. Bametzreider said he is reviewing the Traffic & Street Ordinances to see what needs to be done to update them for when Cleona starts enforcing the Township's Ordinances. He noted that once the contract is signed there will be 90-day period before they actually start enforcing the Ordinances.

#### NEW BUSINESS

#### NLFES – ROB TAYLOR – 2022 BUDGET INFORMATION, AUDIT INFORMATION AND EXPENDITURE LETTER FOR FUNDS DONATED BY TOWNSHIP

Rob Taylor from the NLFES was not in attendance so the 2022 budget information was tabled until the December meeting.

#### MOTION TO ADVERTISE THE PUBLIC NOTICE FOR THE 2022 UNION TOWNSHIP BUDGET

Dennis Firestone made a motion seconded by Kerry McCrary to advertise the public notice for the 2022 Union Township Budget. All approved.

#### MOTION TO APPROVE PAYMENTS TO BE MADE FOR ALL INVOICES ASSOCIATED WITH THE 15 CAMPMEETING ROAD CLEANUP.

Kerry McCrary made a motion seconded by Dennis Firestone to approve payment of all invoices associated with the 15 Campmeeting Road cleanup. All approved.

#### MOTION TO APPROVE THE RENEWAL CONTRACT FOR THE TREASURER BOND WITH H. A. THOMSON COMPANY

Dennis Firestone made a motion seconded by Gary Longenecker to approve the renewal contract in the amount of \$3,030.00 for the Treasurer Bond with H. A. Thomson Company. All approved.

#### MOTION TO APPROVE QUOTE FROM STEVE DOVE FENCE COMPANY FOR FENCING FOR THE TOWNSHIP LAYDOWN AREA ALONG OLD FORGE ROAD

Kerry McCrary made a motion seconded by Dennis Firestone to approve the quote from Dove Fence Company for the fencing to be placed around the proposed laydown area for the Township along Old Forge Road. All approved.

**MOTION TO PAY LEBANON COUNTY HUMANE SOCIETY \$500.00**

Dennis Firestone made a motion seconded by Kerry McCrary to pay \$500.00 which is the fee for ten animals (\$50.00 per animal) being delivered to the shelter in the year of 2021. All approved.

**OLD BUSINESS – NONE**

**OTHER COMMENTS**

Dennis Firestone announced that Gary Longenecker was re-elected for another six years.

Glenn Rudy asked if the fencing is for the property that Gene Mease wanted to purchase from the Township, and Brent McFeaters said that if the Township would have sold the property, the money had to go into the Rec Fund, but now the Township will be able to use the land as a laydown area

Nancy Light asked how many times the Township approves 90-day extensions. Atty. Bametzreider explained the subdivision and land development process and the act of approving or rejecting plans, and said the Township tries to work with the developers because the alternative is to just deny the plans and it's a lot of expense for the developer.

**BILLS PAYABLE**

Dennis Firestone made a motion seconded by Gary Longenecker to pay the bills in the amount of \$264,940.62 from the General, Recycling, Liquid Fuels Street-Light, & Payroll Funds. All approved.

**DATE OF NEXT PLANNING COMMISSION MEETING**

Wednesday, December 1, 2021- 7:00 PM

**DATE OF NEXT LICKDALE TREATMENT PLANT MEETING**

Wednesday, December 8, 2021 - 6:30 PM

**DATE OF NEXT BOARD OF SUPERVISORS MEETINGS**

Wednesday, December 8, 2021 - immediately following the Lickdale Sewer Meeting

**ADJOURNMENT**

With no further business or comments, the meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Elizabeth Krause  
Recording Secretary