

January 3, 2022
Lickdale, PA

The Union Township Board of Supervisors' Organization Meeting was held on January 3, 2022, at the Municipal Building, 3111 SR 72, Jonestown, PA.

CALL THE MEETING TO ORDER

Chairman Firestone called the meeting to order at 1:02 PM.

Present:

Dennis Firestone, Chairman

Kerry McCrary, Vice Chairman

Gary Longenecker, Secretary

Brent McFeaters, Township Manager

Elizabeth Krause, Recording Secretary

APPOINT A TEMPORARY CHAIRMAN

Kerry McCrary made a motion, seconded by Dennis Firestone to appoint Gary Longenecker as Temporary Chairman. All Supervisors voted in favor. Motion carried.

APPOINT A TEMPORARY SECRETARY

Gary Longenecker moved to appoint Liz Krause as the temporary secretary to record the nominations. Dennis Firestone seconded the motion. All Supervisors voted in favor. Motion carried.

NOMINATE AND ELECT A CHAIRMAN

Gary Longenecker made a motion to appoint Dennis Firestone as Chairman. Kerry McCrary seconded the motion. All Supervisors voted in favor. Motion carried.

NOMINATE AND ELECT A VICE CHAIRMAN AND SECRETARY

Dennis Firestone made a motion to appoint Kerry McCrary as Vice Chairman and Gary Longenecker as Secretary. Gary Longenecker seconded the motion. All Supervisors voted in favor. Motion carried.

NOMINATE AND ELECT A RECORDING SECRETARY

Dennis Firestone made a motion seconded by Gary Longenecker to appoint Liz Krause as Recording Secretary. All Supervisors voted in favor. Motion carried.

NOMINATE AND ELECT A TREASURER

Dennis Firestone made a motion seconded by Kerry McCrary to appoint Brent McFeaters, Township Manager as Treasurer. All Supervisors voted in favor. Motion carried.

TRAFFIC AND PARKING COMMISSION

Dennis Firestone made a motion seconded by Gary Longenecker to appoint Kerry McCrary as the Supervisor to serve on the Traffic and Parking Commission for 2022. All Supervisors voted in favor. Motion carried. It was noted that Brent McFeaters, Township Manager and Bryan Michael Road Crew Supervisor will also serve on the Traffic and Parking Commission.

REAPPOINT TOWNSHIP EMPLOYEES

Dennis Firestone moved to reappoint the following employees: Brent McFeaters, Township Manager, Elizabeth Krause, Zoning Officer, Bryan Michael, Road Foreman, Samuel Yeagley, Road Crew and Herb Eckert, part-time Road Crew/Recycling. Kerry McCrary seconded the motion. All supervisors voted in favor. Motion carried.

APPROVE 2022 MANAGER'S COMPENSATION

Dennis Firestone made a motion seconded by Kerry McCrary to approve the 2022 Manger's Compensation as per the salary wage sheet. All approved.

APPROVE THE 2022 EMPLOYEE WAGES

Dennis Firestone made motion seconded by Gary Longenecker to approve the 2022 Employee Wages as per the salary wage sheet. All approved.

ESTABLISH A TREASURER'S BOND

Dennis Firestone moved to establish the amount of the Treasurer's Bond of \$4,000,000.00 at a cost of \$3,030.00 per year. Kerry McCrary seconded the motion. All supervisors voted in favor. Motion carried.

APPOINT LEGAL COUNSEL

Dennis Firestone moved to appoint The Law Offices of Reilly, Wolfson, Sheffey, Schrum and Lundberg as Legal Counsel for the Township. Gary Longenecker seconded the motion. All Supervisors voted in favor. Motion carried

APPOINT ZONING HEARING BOARD LEGAL COUNSEL

Dennis Firestone moved to appoint Spitler, Kilgore, & Enck, PC as the Zoning Hearing Board Legal Counsel for the Township. Gary Longenecker seconded the motion. All Supervisors voted in favor. Motion carried

APPOINT A TOWNSHIP ENGINEER

Kerry McCrary moved to appoint Steckbeck Engineering & Surveying, Inc. as Township Engineer. Kerry McCrary seconded the motion. All Supervisors voted in favor. Motion carried.

APPOINT A SEWER ENFORCEMENT OFFICER

Dennis Firestone moved to appoint Lebanon County Planning as Sewer Enforcement Officer (Alternate SEO is Jeremy Bentz). Gary Longenecker seconded the motion. All Supervisors voted in favor.

APPOINT SEWER ENGINEER

Dennis Firestone moved to appoint Steckbeck Engineering & Surveying, Inc. as the Sewer Engineer. Kerry McCrary seconded the motion. All Supervisors voted in favor. Motion carried.

APPOINT TAX COLLECTORS

Dennis Firestone moved to appoint Keystone Collection Group, the Lebanon County Treasurer, and Lebanon County Recorder of Deeds as Tax Collector of all Union Township taxes. Gary Longenecker seconded the motion. All Supervisors voted in favor. Motion carried.

APPOINT A DELINQUENT TAX COLLECTOR

Dennis Firestone moved to appoint Keystone Collection Group as the Delinquent Tax Collector for Union Township. Kerry McCrary seconded the motion. All approved.

APPOINT SEWER OPERATOR

Dennis Firestone moved to appoint the Fredericksburg Sewer/Water Authority as the Sewer Operator. Gary Longenecker seconded the motion. All supervisors voted in favor. Motion carried.

APPOINTMENTS TO BOARDS/COMMISSIONS

VACANCY CHAIRMAN, PLANNING COMMISSION AND ZONING HEARING BOARD APPOINTMENTS

Dennis Firestone moved to appoint Sallie Neuin to a one-year term as vacancy chairman expiring 12/31/22, to approve Karl Hinkle to a 4-year term to the Planning Commission expiring 12/31/25 and to appoint Steven Manz to a three-year term to the Zoning Hearing Board expiring 12/31/24. Kerry McCrary seconded the motion. All Supervisors voted in favor. Motion carried.

APPOINT A CPA (Resolution # 1-2022)

Dennis Firestone moved to appoint Garcia, Garmen & Shea to conduct the year end audit for 2021 and adopt Resolution #1-2022. Kerry McCrary seconded the motion. All supervisors voted in favor. Motion carried.

APPOINT DEPOSITORIES

Dennis Firestone moved to appoint Jonestown Bank & Trust Company and PLGIT as the Township depositories. Gary Longenecker seconded the motion. All supervisors voted in favor. Motion carried.

APPOINT ELECTRICAL CONTRACTOR

Dennis Firestone made a motion to appoint C. M. High, Inc. as the Township's electrical contractor to service the traffic signals. Kerry McCrary seconded the motion. All supervisors voted in favor. Motion carried.

APPOINT A BUILDING CODE OFFICIAL

Dennis Firestone moved to appoint Commonwealth Code Inspection Services as the Township Building Code Official. Gary Longenecker seconded the motion. All approved. Motion carried

ESTABLISH MEETING DATES

Dennis Firestone moved that the Planning Commission Meetings be held at the Municipal Building on the first Wednesday of each month starting at 7:00 p.m., the Lickdale Sewer Meetings be held on the second Wednesday of each month at 6:30 p.m. and the Board of Supervisors meetings be held on the second Wednesday of each month immediately following the Sewer Meeting, and the Annual Traffic & Parking Commission shall meet on January 12, 2022, following the regular Board of Supervisors meeting. Gary Longenecker seconded the motion. All Supervisors voted in favor. Motion carried.

DELEGATE TO VOTE AT STATE CONVENTION (APRIL 24TH THRU APRIL 27TH)

Dennis Firestone moved to nominate Dennis Firestone as the voting delegate at the State Convention which will be held April 24th to April 27th at the Hershey Lodge & Convention Center. Gary Longenecker seconded the motion. All Supervisors voted in favor. Motion carried.

APPROVE HOLIDAYS FOR EMPLOYEES

Dennis Firestone moved to set the following holidays for the employees:

New Year's Day	President's Day	Good Friday
Election Days (2)	Memorial Day	4 th of July
Labor Day	Veteran's Day	Thanksgiving Day
Christmas Day		

Kerry McCrary seconded the motion. All Supervisors voted in favor. Motion carried.

SET MILEAGE RATE AS PER THE CURRENT IRS SCHEDULE

Dennis Firestone moved to set the mileage rate \$0.575 cents per miles as per the current IRS Schedule. Gary Longenecker seconded the motion. All supervisors voted in favor. Motion carried.

TREASURER PAYS BILLS

Dennis Firestone moved to approve that the Treasurer may pay routine bills, as needed, between meetings, as long as the amount due is consistent with previous months, the purchase is reasonable and expenses typical, and that public notice is not required, that bidding limitations aren't applicable, and that such routine bills are ratified by the Township Supervisors at the following Board of Supervisors regularly scheduled public meeting. Kerry McCrary seconded the motion. All Supervisors voted in favor. Motion carried.

PUBLIC COMMENTS/OTHER BUSINESS CONCERNS

TREES TO BE TRIMMED ALONG CAMPMEETING ROAD – JIM KERKESLAGER

Brent McFeaters, Township Manager informed the Board that there are trees that need trimmed along Campmeeting Road pointing out that the trees themselves are outside of the right-of-way, but their large branches are hanging over the road. He added that he met with the owner, Jim Kerkeslager who said that he was told that other municipalities do not charge the residents when the trees must be trimmed. Brent said that Atty. Bametzreider said it is the landowner's responsibility to trim the trees. After a lengthy discussion the Board agreed that Brent should ask Mr. Kerkeslager to attend the Supervisors' meeting to discuss this issue.

TRASH ALONG BORDNERSVILLE ROAD – DENNIS FARRELL

Brent informed the Board that Dennis Farrell of 1 Motocross Lane contacted him about the trash along Bordnersville Road and said he feels the road crew should pick up the trash or the Township should hire a trash collector to pick it up. A discussion was held about the issue and the Board agreed that Brent should invite Mr. Farrell to come to the Supervisors' meeting.

LESHER MACK INVOICES FOR RECYCLING TRUCK

The Board discussed the Lesher Mack Invoices for the recycling truck, and it was agreed that Brent and Kerry will meet with Lesher Mack regarding the invoices.

RECYCLING CARDS FOR THE FIRE COMPANIES WITHIN UNION TOWNSHIP

Brent explained to the Board that Mike Light of Greenpoint Fire Company asked about the Township providing cards for members of the fire company at no charge. A discussion was held about providing cards to Greenpoint Fire Company members since those members are all Union Township residents. Brent said he would contact Mike Light regarding the cards for the Greenpoint Fire Company.

Kerry McCrary said that there were items in the recycling bin that appeared to be garbage and suggested Herb Eckert occasionally look at the camera footage to determine who is dumping garbage at the center.

ADJOURNMENT

With no further business, the meeting was adjourned at 2:05 PM.

Respectfully Submitted,

Elizabeth A Krause
Recording Secretary