

January 12, 2022
Lickdale, PA

The Union Township Board of Supervisors met in regular session on Wednesday January 12, 2022. The meeting was held at the Municipal Building, 3111 SR 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:45 PM.

Present:

Dennis Firestone, Chairman
Kerry McCrary, Vice Chairman
Gary Longenecker, Secretary
Brent McFeaters, Township Manager
Elizabeth Krause, Zoning Officer
Bryan Michael, Road Crew Supervisor
Paul Bametzreider, Township Solicitor
Steve Sherk, Township Engineer
Eight (8) Residents

PUBLIC COMMENTS

Dennis Farrell of 1 Motocross Lane said he thinks the Township should hire someone to pick up the garbage that is being dumped along Bordnersville Road pointing out that it will never get any better because of the traffic from the warehouses. A lengthy discussion was held about possible solutions to the problem and Mr. Farrell said he heard the Township is going to hire a part-time policeman and suggested that the individual could be a part-time policeman for four hours and pick up garbage for four hours or the Township should create a position for someone to pick up the garbage. Atty. Bametzreider said he spoke to Jeff Camp who owns the property where a lot of the garbage is being dumped and said Mr. Camp will get the property cleaned up. A lengthy discussion was held about the garbage problem and possible solutions.

Nathan Dove, 3299 SR 72 asked about Union Township's burning regulations because one of his neighbors burns at night and has an unattended fire that gives off a bad odor. Liz Krause, Zoning Officer said she will provide Mr. Dove with the burning regulations. Mr. Dove also said that last year he was given the Christmas trees that the Township picked up and was wondering if he could have them for his goats again this year. Brent McFeaters said the trees were just picked up today, and Mr. Dove could gladly have them. Nancy Light said she doesn't feel it's right that the Township picks up the Christmas trees for the residents in the King's Plantation area, noting that if they can get the trees to their property, they should be able to take them away.

Tia Moyer owner of the poultry farm on Cavalry Road asked about the possibility of the Township installing signs with flashing lights to deter trucks on Cavalry Road. She said they are continuing to get trucks at her property because they turn onto Cavalry Road off Bordnersville Road, explaining that they come in from I-78, Route 22, to SR72 to Bordnersville Road, and go under 81 and they turn at Cavalry, and instead of going 50 more feet to the sign of Ferraro, they are turning onto Cavalry Road. (Where it says no outlet) because their GPS sends them that way. Brent McFeaters said the sign with the

flashing lights would cost about \$250.00 After a discussion about the details and locations of the sign, Dennis Firestone made a motion seconded by Kerry McCrary to install the sign with flashing lights at Bordnersville Road to Cavalry Road. All approved.

Mrs. Moyer also asked if the Township would be open for a discussion about conveying the right of way of that section of Cavalry Road from Bordnersville Road to the Cemetery because if she would get a right-of-way, she could install a gate to make it private access. Atty. Bametzreider asked if anyone else uses that right of way, and Brent McFeaters said the Gap uses it and also another homeowner. Atty. Bametzreider said the other people who use that right of way may have easement rights and they could possibly object to a fence and he doesn't feel you can convey other people's easement rights. Mrs. Moyer pointed out that the other homeowner is on board with the gate, but Dennis Firestone said someone would have to talk to the Gap. The Board said they would be open for discussion but would like to wait to see if the sign helps keep people off Cavalry Road.

APPROVE THE DECEMBER 8, 2021, BOS MEETING MINUTES

Kerry McCrary made a motion seconded by Dennis Firestone to approve the December 8, 2021, Board of Supervisors meeting minutes. All approved.

APPROVE THE JANUARY 3, 2022, ORGANIZATION MEETING MINUTES

Dennis Firestone made a motion seconded by Gary Longenecker to approve the January 2, 2022, Organization meeting minutes. All approved

FINANCIAL REPORT -

Kerry McCrary made a motion seconded by Dennis Firestone to approve the Financial Report. All approved.

FORT INDIANTOWN GAP – DAVID WEISNIGHT

Mr. Weisnicht did not attend the meeting.

STATE POLICE – SERGEANT MATTHEW KLEIN

Sergeant Matthew Klein attended the meeting and said they had 4,444 calls in Union Township in 2021 and provided a breakdown of some of the calls: 1,637 traffic stops, 1 aggravated assault, 42 domestic assaults, 213 crashes, 13 identity thefts, 57 welfare checks, 42 alarms, 10 PFA violations, and 12 warrants. Sgt. Kline said if there was anything else the Board wanted them to look into, they should let him know.

NORTHERN LEBANON FIRE AND EMERGENCY SERVICES – ROB TAYLOR

The report is available with handouts (only when provided by the NLFES)

LIFE LION AMBULANCE SERVICES – JOHN SHOOK

Monthly report is available with handouts (only when provided by Life Lion)

PLANNING COMMISSION – LIZ KRAUSE

Old Business

1. Home 2 Suites Land Development Plan
No new information was received, and the plan was tabled until the February meeting.
2. Miller Bed & Breakfast Subdivision & Land Development Plan
No new information was received, and the plan was tabled until the February meeting.
3. Jason & Bonita Propst Land Subdivision Plan
The Planning Commission recommends the Board approve the Non-Building Declaration Waiver and also recommends the Board approve the Plan. Dennis Firestone made a motion seconded by Gary Longenecker to approve the Non-Building Declaration Waiver and the Jason & Bonita Propst Land Subdivision Plan. All approved.

New Business

1. Rousch Minor Subdivision Plan
Chad Smith of Steckbeck Engineering (filling in for Steve Sherk) provided an overview of the newly submitted plan which proposes a lot addition of 5.44 acres from Chester & Gloria Roush to Todd M. Beattie's property located at 94 Moonshine Road. No action was taken, and the plan was tabled until the February meeting.
2. John Lehman Subdivision & Land Development Plan
Chad provided an overview of the plan which proposes to subdivide the property into two lots. Proposed Lot 1 is located on the east side of PA Route 72 and includes a proposed single-family dwelling as well as an existing driveway, two poultry buildings, and stormwater basin. No action was taken, and the plan was tabled until the February meeting.
3. Proposal for Zoning Ordinance Amendment to the Zoning Definition of lot width and minimum lot requirements.
The Planning Commission reviewed and discussed the proposal to amend the definition of the lot width and the minimum lot requirements but agreed unanimously that there is no need to amend the Ordinance at this time.

ZONING OFFICER REPORT – LIZ KRAUSE

Liz Krause, Zoning Officer reported that six (6) permits were issued totaling \$962.00, \$6,184.22 was received in reimbursement of fees and \$560.00 was received in plan submission fees.

- There are no changes at the John and Linda Light Property. Atty. Bametzreider said the writ of "sire facias" was served to John and Linda Light which is what gives the Township the authority to sell the property. Atty. Bametzreider said they filed objections to that writ, but they filed them outside the required time period which is

fifteen days so we are asking the Court to throw out their objections so we can proceed to sell the property.

- After looking at the condition of White Tail Lane due to the snow and freezing temperatures, it was determined that it was better to wait until next month to provide an update on the Fake property.

ROAD FOREMAN REPORT – BRYAN MICHAEL

Bryan Michael reported that in the last month they've cleaned up all the pipe and anti-skid and put stone down at the lay-down area.

ENGINEERS REPORT – STEVE SHERK, TOWNSHIP ENGINEER

1. Ridge Road Culvert Replacement. We are waiting for signed R-O-W and Easement Agreements from the adjoining landowners before advertising the project for bids. Brent McFeaters said he is still trying to make contact with one of the siblings of the Yordy property and he will reach out to them next week.
2. Sand Siding Road (Dirt, Gravel and Low Volume Road (DGLVR) Grant.
Phase 1 – Project completion report was completed and submitted to Lebanon County Conservation District for final reimbursement.
Phase 2 – Approved to receive \$130,000 in DGR funds at the December 16th DRGLVR-Quality Assurance Board and the LCCD Board meetings. After the Phase 1 contract is officially closed out, Stephanie Harmon (LCCD) will create a Phase 2 contract for Union Township
3. Bank Stabilization at 1 Bordnersville Road – The topographic and boundary survey is complete. According to the boundary survey, the proposed gravity wall and grading will encroach well into the PennDOT right-of-way. We need to check with PennDOT to determine if a Highway Occupancy Permit will be necessary prior to proceeding with any further design work. A lengthy discussion was held about the possibility of using the American Rescue Plan (ARP) funds for this project.
4. Truck Restrictions on South Quartermaster Road/Biddle Drive – With the impending closure of Fisher Avenue to traffic through Fort Indiantown Gap (FTIG) there has been renewed discussions concerning truck restrictions on South Quartermaster Road and Biddle Drive. It is our understanding FTIG would be responsible for installing the necessary truck restriction signage on the approaching and subject roadways. However, the Township would have to approve an Ordinance restricting certain large vehicles and trucks.

I have been in contact with John Saufley (Chief, FTIG) about getting Hanover Engineering to amend its previously completed Engineering Study/TE-109 form to make specific recommendations on the class of vehicles restricted and the type and location signage necessary. Once this is completed, I believe the Township could adopt the truck restriction Ordinance. A lengthy discussion was held about previous conversations about the roads being upgraded by the State and Federal Government and whether or not there should be truck restrictions imposed on those roads.

5. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements – The Green-Light Go grant was suspended in early 2020 due to Covid-19. The grant was

recently reinstated, and the Township has received an executed agreement. The approved scope of work includes traffic signal retiming, the replacement of existing loop detectors with radar detection (both advanced and stop bar detection), the replacement of outdated controllers to provide monitoring and communications technology and the installation of retroreflective backplates at the intersections of Fisher Avenue (S.R. 4020)/S.R. 0072 and Fisher Avenue/I-81 Ramps.

In late 2019, the estimated cost of the approved scoped of work, including engineering and permitting, was \$234,465.00. Per the grant agreement, the maximum amount of reimbursement to the Township is \$187,572.00. The Township is responsible for all costs in excess of the project cost estimate cited in the grant agreement. At least \$30,000.00 of the Township's contribution will come from developer contributions.

I have a meeting scheduled with Mark Henise of the ELA Group (our traffic subconsultant) for later this month to discuss the design and permitting schedule for the proposed improvements.

The Township has until May 15, 2024 to complete construction of the project and the final invoice must be submitted to PennDOT by May 31, 2024.

6. 2022 Paving Contracts. We prepared draft bid documents for the Township's 2022 Paving Contracts. The projects will be advertised upon the Township's approval. The bids are tentatively scheduled to be opened on March 7th. The contract includes selected base course pavement repairs along sections of AWOL Road where the Township will be installing new drainage pipes and underdrains, and wearing course pavement overlay along the entirety of AWOL Road. The work also includes placement of scratch and wearing course pavement along a portion of Bohns Lane from State Route 72 to the I-81 overpass. Dennis Firestone made a motion seconded by Kerry McCrary to put the paving contracts for 2022 out on bid. All approved

I recommend approval of the resolution adopting an Escalator Clause for the paving contract. Dennis Firestone made a motion seconded by Gary Longenecker to adopt Resolution # 2-2022 which approves the Escalator Clause for the paving contract. All approved.

SOLICITOR'S REPORT – PAUL BAMETZREIDER

JOINT MUNICIPAL AGREEMENT FOR LAW ENFORCEMENT SERVICES FOR THE NEXT THREE YEARS

Atty. Bametzreider informed the Board that the Joint Municipal Agreement will be ready for approval at the Board's February meeting. Jim Darkes of 109 Campmeeting Road questioned the cost of the contract and Atty. Bametzreider said it starts at \$135,000 a year for 40 hours a week of police coverage in Union Township which includes all the equipment that will be needed. A discussion was held about the details of the police coverage and Atty. Bametzreider noted that if a resident needs police coverage they will still be calling 911, not the Township building.

RELEASE TRI VALLEY CONSTRUCTION LETTER OF CREDIT IN EXCHANGE FOR AN ESCROW ACCOUNT FOR THE WEARING SURFACE FOR THE CULDESAC

Since Tri-Valley Construction would like to replace their existing letter of credit in the amount of \$9,152.50 with an escrow/savings account in the amount of \$9,152.50 for the wearing surface at the cul-de-sac, Dennis Firestone made a motion seconded by Gary Longenecker to release the Tri Valley Construction letter of credit in the amount of \$9,152.50. All approved.

TRAFFIC ORDINANCE UPDATE

Atty. Bametzreider noted that he previously sent the Board the draft Traffic Ordinance and asked about setting up a Workshop Meeting. It was agreed that they would hold the Workshop Meeting on January 21, 2022, at 12:00 p.m.

15 CAMPMEETING ROAD UPDATE

Atty. Bametzreider said that 15 Campmeeting Road will be schedule for the June Sherriff sale pointing out that several notices must be given before they can get the sale scheduled

RESOLUTION # 2-2022 – APPOINT CPA TO CONDUCT 2021 Audit

Atty. Bametzreider presented the Board with the contract to appoint Garcia Garman and Shea to perform the 2021 audit at a cost of \$7,950.00. Kerry McCrary made a motion seconded by Dennis Firestone to sign the contract and appoint Garcia Garman & Shea, PC to perform the 2021 audit. All Approved.

JEFF CAMP FENCE

Atty. Bametzreider said he previously spoke with Jeff Camp about cleaning up his property and will contact him again about allowing the Township to install some concrete barriers on his property to prevent people from gaining access to the property to dump garbage.

NEW BUSINESS

MOTION TO APPOINT JAMES SHOTZBERGER TO THE TCC COMMITTEE AND WENDY SHOLLENBERGER AS THE ALTERNATE

Dennis Firestone made a motion seconded by Kerry McCrary to appoint James Shotzberger to the TCC Committee and appoint Wendy Shollenberger as the alternate. All approved. Brent McFeaters noted that this is a one-year term and James and Wendy, if called upon would represent Union Township along with Swatara Township, East Hanover Township, Bethel Township and Jonestown Borough.

MOTION TO APPROVE 2022 BSGI FIRE ALARM TESTING AND INSPECTION CONTRACT IN THE AMOUNT OF \$1,176.00

Dennis Firestone made a motion seconded by Gary Longenecker to approve the 2022 BSGI Fire Alarm testing and Inspection Contract in the amount of \$1,176.00. All approved.

MOTION TO APPROVE 2022 DYNA TECH MAINTENANCE AGREEMENT FOR THE TOWNSHIP BUILDING'S GENERATOR IN THE AMOUNT OF \$375.00

Dennis Firestone made a motion seconded by Kerry McCrary to approve the Dyna Tech Maintenance Agreement for the Township building's generator in the amount of \$375.00. All approved.

MOTION TO APPROVE A QUOTE FROM MAR-ALLEN

Dennis Firestone made a motion seconded by Kerry McCrary to approve the quote of \$10,760.00 from Mar-Allen to grout the bridge abutments and wingwalls at Biddle Road (crossing Shuey's Run). All approved.

DEAD TREES ALONG CAMPMEETING ROAD

Brent McFeaters, Township Manager explained to the Board that there are ash trees that need trimmed along Campmeeting Road and presented the Board with photos showing that the trees themselves are outside of the right-of-way, but their large branches are hanging over the road which could possibly fall and injure someone. He said that he received an estimate that is between \$1,400 and \$1,800 for trimming or cutting down the trees and the road crew would help with the traffic control and the cleanup. A discussion was held about the cost of the tree trimming and how the cost is covered between the landowner and the Township. Brent said the property owner did not attend the meeting because of Covid concerns but would like to know if the Township will cover some of the costs involved with trimming and removing the dead trees, and the Board agreed that they would split the cost but want a signed document giving his consent to allow the Township to do this. Dennis Firestone made a motion seconded by Kerry McCrary to authorize the removal of the branches at 129 Campmeeting Road which are hanging in the Township's right of way and also for the removal of the debris and trees back onto the property where the trees and tree limbs originated. All approved.

OLD BUSINESS – NONE

TRAFFIC & PARKING COMMISSION

Dennis Firestone announced that the Traffic & Parking Commission will be meet this evening immediately following the Board of Supervisors meeting.

BILLS PAYABLE

Dennis Firestone made a motion seconded by Gary Longenecker to pay the bills in the amount of \$228,465.45 from the General, Recycling, Liquid Fuels Street-Light, & Payroll Funds. All approved.

OTHER COMMENTS

Jim Darkes asked what will be done with the money the Township receives from the real estate transfers, pointing out that he saw the Township will receive \$250,000.00 from a recent land transfer and asked if that money was earmarked for anything. Dennis Firestone

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said the Township wasn't aware they were going to receive this money, so it was not earmarked for anything.

Nathan Dove asked about the anticipated increase in costs involved with having a part-time police force in the Township and their main responsibility while on duty. A discussion was held about the current issues with trucks parking at Loves and MSC Drive and how the fines that will be collected will be distributed.

DATE OF NEXT PLANNING COMMISSION MEETING

Wednesday, February 2, 2022- 7:00 PM

DATE OF NEXT LICKDALE TREATMENT PLANT MEETING

Wednesday, February 9, 2022 - 6:30 PM

DATE OF NEXT BOARD OF SUPERVISORS MEETINGS

Wednesday, February 9, 2022 - immediately following the Lickdale Sewer Meeting

ADJOURNMENT

With no further business or comments, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Elizabeth Krause
Recording Secretary