

August 10, 2022
Lickdale, PA

The Union Township Board of Supervisors met in regular session on Wednesday August 10, 2022. The meeting was held at the Municipal Building, 3111 SR 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:44PM.

Present:

Dennis Firestone, Chairman
Kerry McCrary, Vice Chairman
Gary Longenecker, Secretary
Brent McFeaters, Township Manager
Elizabeth Krause, Zoning Officer
Bryan Michael, Road Crew Supervisor
Paul Bametzreider, Township Solicitor (via telephone)
Steve Sherk, Township Engineer
Chief Farneski – Cleona Police Department
Eight (8) Residents

PUBLIC COMMENTS – SEPTEMBER BOS MEETING – TUESDAY SEPTEMBER 13TH

Dennis Firestone announced that September's BOS meeting will be held on Tuesday, September 13th, 2022, commencing right after the Lickdale Sewer meeting.

APPROVE BOS MINUTES – JULY 13TH 2022

Dennis Firestone made a motion seconded by Kerry McCrary to approve the minutes from the July 13th, 2022, meeting. All approved.

APPROVE JULY FINANCIAL REPORT

Kerry McCrary made a motion seconded by Gary Longenecker to approve the July Financial Report. All approved.

CLEONA BOROUGH POLICE SERVICES – CHIEF JEFF FARNESKI

Chief Farneski reported that there was a total of 101 incidents in Union Township and they issued 52 citations. He noted that there were two major thefts in the area: He explained that roughly \$50,000 in catalytic converters were stolen from Supreme since May, but they think it is employee related. Someone also stole a van and drove it through the window at the motorcycle shop and stole some motorcycles. Kerry McCrary asked if the tickets that were issued for parking violations are getting paid and Chief Farneski said that most of the tickets issued are to truckers that are parked along the road, and most are getting paid, but they sometimes run into a problem collecting payment from Canada's residents.

Brent McFeaters, Township Manager, thanked the Cleona Borough Police Department for their assistance when the road crew was working on the corner of SR72 and Bordnersville Road and the road had to be shut down. A discussion was held about the courtesy of the officers and the great service they have been providing to Union Township.

PUBLIC COMMENTS

NORTHERN LEBANON FIRE AND EMERGENCY SERVICES – ROB TAYLOR

The report is available with handouts (only when provided by the NLFES)

LIFE LION AMBULANCE SERVICES – JOHN SHOOK

Monthly report is available with handouts (only when provided by Life Lion)

PLANNING COMMISSION – LIZ KRAUSE

1. Home 2 Suites Land Development Plan

The Planning Commission recommends the Board accept the 180-day time extension as granted in Neil Patel's email dated 7/11/22. No other information was received, and the plan was tabled until the September meeting. Dennis Firestone made a motion seconded by Gary Longenecker to accept the 180-day time extension for the Home 2 Suites Land Development Plan as granted in Neil Patel's email dated 7/11/22. All approved.

2. Miller Bed & Breakfast Subdivision & Land Development Plan

The Planning Commission recommends the Board accept the 90-day time extension as granted in Chrisland Engineering's letter dated 8/1/22. No other information was received, and the plan was tabled until the September meeting. Dennis Firestone made a motion seconded by Kerry McCrary to accept the 90-day extension for the Miller Bed & Breakfast Subdivision and Land Development Plan as granted in Chrisland Engineering's letter dated 8/1/22. All approved.

New Business

1. 19 Silvertown Road Minor Subdivision Plan (Rec'd 6/14/22)

The Planning Commission reviewed the Minor Subdivision Plan for 19 Silvertown Road which proposes to subdivide the parent tract to create a new residential lot with a new single-family dwelling. No action was taken, and the plan was tabled until the September meeting.

2. Collins Self Storage Petition of Appeal

Since special exceptions are referred to the Planning Commission for review and comment, and a special exception is required for the use of storage units in the Commercial Zoning District, the Planning Commission reviewed Collins' Self Storage Petition of Appeal proposing storage units on the Commercial property located on the north side of Fisher Avenue (behind the car wash) and recommend the Zoning Hearing Board grant the special exception with the following conditions:

- (a) Fencing should be provided
- (b) A shared access agreement should be executed

(c) No outside storage except as explicitly permitted under the Zoning regulations. (No outside storage is proposed)

3. Text Amendment to Zoning Ordinance regarding Truck Parking Facilities in the Commercial Zoning District

Since there are still revisions to be made on the draft text amendment, no action was taken by the Planning Commission.

ZONING OFFICER REPORT – LIZ KRAUSE

Liz Krause, Zoning Officer reported that twelve (12) permits were issued totaling \$918.00 and \$1,991.51 was received in reimbursement of fees and \$600.00 was received in Zoning Hearing Board fees.

ZHB Case 22-03

The Zoning Hearing Board will meet on Monday August 22, 2022, at 7:00 p.m. regarding the Petition of Appeal filed by Collins Self Storage/Barry Fox who is asking for a special exception for storage units a property on the North Side of Fisher Avenue (behind the car wash) which is located in the Commercial Zoning District.

ENGINEERS REPORT – STEVE SHERK, TOWNSHIP ENGINEER

1. Ridge Road Culvert Replacement. Notice to Proceed letter was sent to A.H. Moyer on July 1, 2022. Per the contract, the project is required to be substantially completed by Thursday, September 29, 2022. However, A.H. Moyer is requesting a time extension through the end of October. Contech ES shipped the culvert and accessory materials directly to A.H. Moyer's shop on July 15th. A.H. Moyer is partially assembling the structure at their shop prior to final installation at the job site. They plan to mobilize on-site around mid-September based on my latest conversation with the project manager.
2. Sand Siding Road (Dirt, Gravel and Low Volume Road (DGLVR) Grant – Phase 2. Additional funding in the amount of \$26,000 was secured by the Lebanon County Conservation District from the DGLVR Program to help make up the difference between the original \$130,000 grant award and the \$165,098.00 bid price. This leaves a funding gap of \$9,098, which the Township would need to cover from other sources such as the general fund or the Township's recreation fund (if permitted). If the Township is okay with covering the funding gap, we recommend awarding the contract to CPA Pavement Services, Inc. in the amount of \$165,098.00 conditioned upon receipt of the performance bond, payment bond, certificate of liability insurance, and signed Agreement. We spoke with the project manager from CPA Pavement Services, Inc.'s, Nathan Ninam, and they are available to mobilize the week of September 12th. Paul Bametzreider, Township Solicitor said that since Sand Siding Road provides access to a recreational site, the remaining cost that the Township needs to pay after the grants which leaves a funding gap of \$9,098.00 can be paid out of the Township's Recreation Fund. Dennis Firestone made a motion seconded by Kerry McCrary to award the contract of \$165,098.00 to CPA Pavement Services and to pay the remaining \$9,098.00 for the project out of the Recreation Fund. All approved.
3. Bank Stabilization at 1 Bordnersville Road. The Township awarded a contract to Woodland Contractors at the May 11th meeting in the amount of \$21,700.00 to construct

the proposed gravity wall system designed to stabilize the road embankment at the northwest corner of the intersection of Bordnersville Road and S.R. 0072. We notified Paxton Precast that the Township accepted its Co-Stars quote for the Redi-Rock gravity wall system in the amount of \$5,257.50. Woodland Contractors expects to mobilize next week to complete the work.

4. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements. ELA Group (our traffic subconsultant) is ready to proceed with traffic signal permit applications pending decisions on the Statewide Local Share Assessment (LSA) and the Automated Red Light Enforcement Transportation Enhancements (ARLE) grant applications (see items 5 and 6 below). The Township can bid the project after the traffic signal permits are approved. The Township has until May 15, 2024 to complete construction of the project and the final invoice must be submitted to PennDOT by May 31, 2024.
5. Statewide Local Share Account (LSA) Grant. As previously reported, we submitted a Local Share Assessment (LSA) grant application on behalf of the Township in March proposing to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. This grant would only cover work within the intersection proper (traffic signal work, restriping, etc.) and not work needed to widen the I-81 on-ramp, as the grant program manager has concluded that work within the federal ROW is not applicable to this program.
6. Automated Red Light Enforcement Transportation Enhancements (ARLE) Grant Program. This another statewide grant program that is available and could provide potential funding for improvements at the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. The ARLE Funding Program is a reimbursement grant program and there is no match requirement. The total amount of statewide grant funding available in FY 2022-2023 is anticipated to be approximately to \$14 million. It is our understanding this grant program would cover the full cost of the intersection project, including the cost to widen the I-81 on-ramp, which the LSA grant will not cover. We submitted this grant application on June 23rd.
7. Quartermaster Road Culvert Replacement. We completed a draft design of the culvert replacement. The proposed improvements will encroach beyond the Township's right-of-way. Therefore, permanent rights-of-way and temporary construction easements are needed from the Commonwealth of PA (Fort Indiantown Gap) to permit installation of the proposed improvements. We will work with the Township's solicitor and Fort Indiantown Gap to secure the necessary rights-of-way and easements.
8. MS4 Waiver Application. We are working on a renewal application for the Township's NPDES MS4 permit waiver. The Township needs to sign the waiver application this evening so that we can submit the renewal application package to DEP prior to the September 30th deadline. Dennis Firestone made a motion seconded by Gary Longenecker to sign the application to apply for the MS4 Waiver. All approved.

SOLICITOR'S REPORT – PAUL BAMETZREIDER

Atty. Bametzreider said (via telephone) that he had nothing new to report other than they did receive an Affidavit from John & Linda Light on the Township's motion for Writ of Scire Facias so he will take care of getting that to a Hearing for it to be decided.

ROAD FOREMAN REPORT – BRYAN MICHAEL

Bryan Michael reported that they installed a culvert on Ridge Road and also on Huckleberry Road and dug out the bad spot on Bordnersville Road and are now back to mowing again.

NEW BUSINESS

APPROVE THE NUMBER OF NON-RESIDENT RECYCLING CARDS FROM 100 CARDS TO 150 CARDS AVAILABLE TO NON-RESIDENTS

Brent McFeaters said he's received several requests from non-residents to purchase recycling cards, and since there hasn't been any congestion at the center and its open additional hours, he doesn't see a problem with adding another 50 cards to the non-resident side. Glenn Rudy of 516 Jonestown Road said that he feels the non-resident cards should just be issued to people in the neighboring municipalities and not to people who live further away. After a short discussion regarding the recycling center, Kerry McCrary made a motion seconded by Gary Longenecker increase the number of non-resident recycling cards to 150. All approved.

APPROVE HOFFER PAVING'S QUOTE IN THE AMOUNT OF \$9,060.00 FOR BORDERSVILLE ROAD

Dennis Firestone made a motion seconded by Kerry McCrary to approve Hoffer Paving's quote in the amount of \$9,060.00 for the Bordnersville Road work near the State Route 72 intersection. All approved.

LEBANON VALLEY CONSERVANCY REQUESTING DONATION

Brent McFeaters explained that Lebanon Valley Conservancy has requested a donation and noted that the Township previously donated \$1,000.00 to their cause of keeping the environment clean. Kerry McCrary made a motion seconded by Gary Longenecker to approve a donation of \$1,000.00 to the Lebanon Valley Conservancy. All approved.

APPROVE LANE'S QUOTE FOR \$3,470.00

Brent McFeaters explained that Lane's quote of \$3,470.00 is for 240 linear feet of pipe (2sticks of 15" SLCPP, 4 sticks of 18" SLCPP and 6 sticks of 12" SLCPP perforated. Dennis Firestone made a motion seconded by Kerry McCrary to approve the purchase as quoted by Lane in the amount of \$3,470.00. All approved.

OLD BUSINESS

None

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BILLS PAYABLE

Dennis Firestone made a motion seconded by Kerry McCrary to pay the bills in the amount of \$233,515.33 from the General, Recycling, Liquid Fuels Street-Light, & Payroll Funds. All approved.

OTHER COMMENTS

None

DATE OF NEXT PLANNING COMMISSION MEETING

Wednesday, September 7, 2022- 7:00 PM

DATE OF NEXT LICKDALE TREATMENT PLANT MEETING

Tuesday, September 13, 2022 - 6:30 PM

DATE OF NEXT BOARD OF SUPERVISORS MEETINGS

Tuesday, September 13, 2022 - immediately following the Lickdale Sewer Meeting

ADJOURNMENT

With no further business or comments, the meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Elizabeth Krause
Recording Secretary