

March 8, 2023
Lickdale, PA

The Union Township Board of Supervisors met in regular session on Wednesday March 8, 2023. The meeting was held at the Municipal Building, 3111 SR 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:44 p.m.

Present:

Dennis Firestone, Chairman
Kerry McCrary, Vice Chairman
Gary Longenecker, Secretary
Brent McFeaters, Township Manager
Elizabeth Krause, Zoning Officer
Bryan Michael, Road Crew Supervisor
Paul Bametzreider, Township Solicitor
Steve Sherk, Township Engineer
Chief Farneski – Cleona Police Department
Seven(7) Residents

PUBLIC COMMENTS

Michael Groff of 130 Huckleberry Road asked about the status of repairs at Lickdale intersection. Brent McFeaters, Township Manager explained that Route 72 is not a Township Road, and said he was told Penn Dot will do repairs and work to Route 72 sometime in 2024. Mr. Groff also explained that there are multiple drainage issues with mud and water collecting on Huckleberry Road and noted that when the temperatures drop the water turns into a sheet of ice. A lengthy discussion was held about Huckleberry Road and Dennis Firestone told Mr. Groff to call the Township the next time he sees an issue so Bryan Michael, Road Foreman can go look at it.

APPROVE BOS MINUTES – February 8, 2023

Dennis Firestone made a motion seconded by Kerry McCrary to approve the minutes from the February 8, 2023 meeting. All approved.

APPROVE FINANCIAL REPORT

Kerry McCrary made a motion seconded by Gary Longenecker to approve the Financial Report. All approved.

CLEONA BOROUGH POLICE SERVICES – CHIEF JEFF FARNESKI

Chief Farneski reported that the Cleona Borough Police handled 76 incidents in Union Township, 2 sexual assaults (one of which was referred to the State Police) and issued 50 citations. He noted that earlier in the day his officers wrote 10 tickets on Old Forge Road and that they are still investigating the fatal accident that occurred last month. Lastly Chief Farneski said they received an intergovernmental email from the Governor that they have received the 2023 Governor's Award for Local Government Excellence.

NORTHERN LEBANON FIRE AND EMERGENCY SERVICES – ROB TAYLOR

The report is available with handouts (only when provided by the NLFES)

LIFE LION AMBULANCE SERVICES – JOHN SHOOK

Monthly report is available with handouts (only when provided by Life Lion)

PLANNING COMMISSION – LIZ KRAUSE

1. Home 2 Suites Land Development Plan

No new information was received, and the plan was tabled until the April meeting.

2. Miller Bed & Breakfast

No new information was received, and the plan was tabled until the April meeting.

3. 19 Silvertown Road Minor Subdivision Plan

The Planning Commission reviewed the 19 Silvertown Road Sewage Facilities Planning Module and recommended Board approval. Dennis Firestone made a motion seconded by Gary Longenecker to approve the Planning Module for the 19 Silvertown Road Minor Subdivision Plan. All approved.

The Planning Commission recommends the Board accept the 90-day time extension as granted in Chrisland Engineering's letter dated 2/16/23. Dennis Firestone made a motion seconded by Kerry McCrary to accept the 90-day time extension as granted in Chrisland Engineering's letter dated 2/16.23 All approved.

No other action was taken, and the plan was tabled until the March meeting.

4. Collins Self Storage, LLC Preliminary/Final Land Development Plan

The Planning Commission recommends the Board accept the 90-day time extension as granted in Chrisland Engineering's letter dated 2/22/23. (There has been no activity on this plan, but as explained in James Skipper's email, the developer might request Preliminary Plan approval due to costs being higher than anticipated.) No action was taken, and the plan was tabled until the April meeting.

ZONING OFFICER REPORT – LIZ KRAUSE

Liz Krause, Zoning Officer reported that six permits were issued totaling \$422.00 and \$2,036.31 was received in reimbursement of fees.

Enforcement Issues

A certified letter was sent to the owner of 37 Hoover Drive regarding uncontained garbage and other miscellaneous items scattered throughout the property. The uncontained garbage and other miscellaneous items have been removed from the property.

We received numerous complaints regarding trash from Supreme blowing onto the neighboring properties in Jonestown and also on the Rail Trails. Earlier in the month I spoke with Supreme's general Manager who said he would send a cleanup crew to work on picking up the trash. I contacted him yesterday for an update and as stated in Mr. Yagel's email, his crew will make more frequent yard patrols to pick up debris that escaped the trash receptacles as well as making sure the lids on all trash bins and dumpsters stay closed. We will continue to monitor the situation and stay in touch with the general manager.

We received a complaint regarding uncontained chickens from 71 Fisher Avenue roaming onto the neighboring property. I contacted the property owner who said he will keep his chickens in the coup until he gets his fence installed.

ROAD FOREMAN REPORT – Bryan Michael

Bryan Michael reported that they installed a pipe on Greenpoint School Road, fixed a few signs and have been working on the lay down area.

THE DEBRA A. SHUEY POULTRY OPERATION PRELIMINARY FINAL LAND DEVELOPMENT PLAN

Dennis Firestone made a motion seconded by Gary Longenecker to release the Debra A. Shuey Poultry Operation Preliminary/Final Land Development Plan's Letter of Credit in the amount of \$9,075.00 as recommended in Steve Sherk's letter dated February 9, 2023. All approved.

FREIGHTLINER LAND DEVELOPMENT PLAN LETTER OF CREDIT REDUCTION

Dennis Firestone made a motion seconded by Kerry McCrary to reduce the Freightliner Land Development Plan's Letter of Credit in the amount of \$121,338.00 to allow the remaining balance of \$162,328.00 as recommended in Steve Sherk's letter dated March 1, 2023. All approved.

THE QUARTERMASTER ROAD CULVERT HAS BEEN COMPLETED

Steve Sherk said that since the Quartermaster Road culvert has been completed, they are recommending payment to be made to Ankiewicz Enterprises in the amount of \$86,462.35 with a balance remaining in the amount of \$11,700.65 which represents 5% retainage. Kerry McCrary asked how Ankiewicz was to work with and Brent McFeaters and Steve Sherk both said they were good. Dennis Firestone made a motion seconded by Kerry McCrary to pay \$86,462.35 to Ankiewicz Enterprises, Inc. All approved.

ENGINEERS REPORT – STEVE SHERK, TOWNSHIP ENGINEER

1. Ridge Road Culvert Replacement. Work is substantially completed. We issued a Certificate of Substantial Completion on January 3rd along with a punch list of items to be completed or corrected prior to final payment. All punch list items are still pending, including repairs to roadway surface and contract closeout documents.
2. Sand Siding Road – Phase 2. All required contract closeout documents have been provided by CPA Pavement Services. Therefore, the Township can release final payment which was previously approved conditioned upon completion of the punch list items. The DGLVR grant reimbursement request and project completion report was submitted to the Lebanon County Conservation District for processing last week.
3. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements. ELA Group (our traffic subconsultant) is ready to proceed with traffic signal permit applications pending decisions on the Statewide Local Share Assessment (LSA) grant application (see item 4). The Township can bid the project after the traffic signal permits are approved. The Township has until May 15, 2024 to complete construction of the project and the final invoice must be submitted to PennDOT by May 31, 2024. Due to the unexpected delay with the announcement of the LSA grant and potential supply chain issues, the Township may need to request up to a 12-month time extension from PennDOT for construction completion.

4. Statewide Local Share Account (LSA) Grant. We submitted a Local Share Assessment (LSA) grant application on behalf of the Township in March 2022 proposing to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. This grant funding would only cover work within the intersection proper (traffic signal work, restriping, etc.) and would not include any work needed to widen the I-81 on-ramp, as the grant program manager has concluded that work within the federal ROW is not applicable to this program. According to Senator Gebhard, the Township's grant request will be fully funded in the amount of \$73,001. However, the official grant awards are not expected to be announced until after the Commonwealth Financing Authority Board upcoming meeting on March 17th.
5. Quartermaster Road Culvert Replacement. Work is substantially completed, and the road is now reopened to traffic. We issued a Certificate of Substantial Completion on March 3rd along with a punch list of items to be completed or corrected prior to final payment. Ankiewicz Enterprises, Inc. has submitted Application for Payment No. 1. See letter dated March 6, 2023 recommending payment in the amount of \$86,462.35. Action on this payment was taken by the Board earlier in the meeting.
6. Maple Lane / Jonestown Road Intersection Improvements Project. We completed a design to widen this intersection so that tractor trailers can make the turn more easily. The Township will perform the excavation work in-house and the paving work will be incorporated into the 2023 paving contract. Paul Bametzreider has prepared temporary grading and permanent right-of-way easement agreements for encroachments onto the lands of Robert L. & Brenda L. Hite and Matthew R. Hummer. These agreements will need to be executed by the landowners followed by the Township before work can commence.
7. 2023 Paving Projects. Bids are scheduled to be opened on PennBid at 10am on March 8, 2023. We will provide a summary of bid results and bid award recommendation letter in advance of the Supervisors' meeting. Steve Sherk presented the Board with the summary of the bid results as shown below and noted that H & K Group, Inc. of Skippack, PA is the lowest apparent bidder with an aggregate bid price of \$297,101.48.

UNION TOWNSHIP, LEBANON COUNTY - 2023 PAVING PROJECTS															
BID RESULTS			H&K Group, Inc.		Penny Supply		New Enterprise Stone & Lime Co., Inc.		Construction Masters Services, Inc.		M & J Excavation, Inc.		Glenn D Hershaker, Inc.		
Item No.	Approximate Quantity	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
0203-0004	100	CY	CLASS 1B EXCAVATION	\$ 143.21	\$ 14,321.00	\$ 195.70	\$ 19,570.00	\$ 19.00	\$ 1,900.00	\$ 134.00	\$ 13,400.00	\$ 50.00	\$ 5,000.00	\$ 270.00	\$ 27,000.00
0313-0437	180	TON	SUPERPAVE ASPHALT MIXTURE DESIGN COURSE, BASE COURSE, PG 649-22, 0.3 TO 4.3 MILLION EQUAL, 25.0 MM MAX	\$ 139.15	\$ 25,047.00	\$ 148.08	\$ 26,654.40	\$ 187.55	\$ 33,759.00	\$ 134.00	\$ 24,120.00	\$ 126.00	\$ 22,680.00	\$ 256.00	\$ 46,080.00
0350-0120	80	SY	SEALCOAT #2 (1/2" THK) 3M	\$ 84.54	\$ 6,763.20	\$ 136.04	\$ 10,883.20	\$ 84.54	\$ 6,763.20	\$ 28.55	\$ 2,284.00	\$ 25.00	\$ 2,000.00	\$ 56.00	\$ 4,496.40
0413-0285	1,595	TON	SUPERPAVE ASPHALT MIXTURE DESIGN WEARING COURSE, PG 649-22, 0.3 TO 4.3 MILLION EQUAL, 8.9 MM MAX, 90%+	\$ 97.32	\$ 154,824.60	\$ 106.61	\$ 169,878.55	\$ 110.00	\$ 175,450.00	\$ 104.00	\$ 165,880.00	\$ 129.56	\$ 205,825.56	\$ 126.00	\$ 200,820.00
0413-0271	505	TON	SUPERPAVE ASPHALT MIXTURE DESIGN WEARING COURSE (LEVELING), PG 649-22, 0.3 TO 4.3 MILLION EQUAL, 8.9 MM MAX, 90%+	\$ 103.97	\$ 52,304.85	\$ 93.59	\$ 47,210.45	\$ 106.00	\$ 53,530.00	\$ 118.00	\$ 59,580.00	\$ 126.00	\$ 63,630.00	\$ 124.00	\$ 62,620.00
0417-0021	800	SY	HEAVY DUTY MEMBRANES	\$ 26.75	\$ 21,400.00	\$ 10.78	\$ 8,624.00	\$ 18.95	\$ 15,160.00	\$ 27.00	\$ 21,600.00	\$ 12.00	\$ 9,600.00	\$ 22.00	\$ 17,600.00
0418-0222	1,800	LF	ASPHALT JOINT AND CRACK SEALING FOR ASPHALT SURFACES	\$ 1.80	\$ 3,240.00	\$ 2.48	\$ 4,464.00	\$ 3.80	\$ 6,840.00	\$ 3.95	\$ 7,110.00	\$ 5.80	\$ 10,440.00	\$ 2.80	\$ 5,040.00
0419-0012	400	SY	MILLING OF ASPHALT PAVEMENT SURFACE, 1 1/2" DEPTH, MILLED MATERIAL RETAINED BY CONTRACTOR	\$ 28.54	\$ 11,416.00	\$ 31.80	\$ 12,720.00	\$ 29.00	\$ 11,600.00	\$ 24.50	\$ 9,800.00	\$ 20.00	\$ 8,000.00	\$ 30.00	\$ 12,000.00
0419-0018	265	SY	MILLING OF ASPHALT PAVEMENT SURFACE, VARIABLE DEPTH, MILLED MATERIALS, RETAINED BY CONTRACTOR	\$ 26.75	\$ 7,088.75	\$ 16.70	\$ 4,418.50	\$ 16.00	\$ 4,272.00	\$ 13.35	\$ 3,537.75	\$ 20.00	\$ 5,300.00	\$ 28.00	\$ 7,480.00
0600-0153	7	SET	GRADE ADJUSTMENT OF EXISTING MANHOLES	\$ 393.50	\$ 2,754.50	\$ 245.42	\$ 1,717.94	\$ 250.00	\$ 1,750.00	\$ 240.00	\$ 1,680.00	\$ 800.00	\$ 5,600.00	\$ 800.00	\$ 5,600.00
0803-1000	11,000	LF	1/2" WHITE WATERBORNE PAVEMENT MARKINGS	\$ 0.27	\$ 2,970.00	\$ 0.27	\$ 2,970.00	\$ 0.25	\$ 2,750.00	\$ 0.23	\$ 2,530.00	\$ 0.30	\$ 3,300.00	\$ 0.30	\$ 3,300.00
0803-1005	11,000	LF	1/2" YELLOW WATERBORNE PAVEMENT MARKINGS	\$ 0.21	\$ 2,310.00	\$ 0.21	\$ 2,310.00	\$ 0.20	\$ 2,200.00	\$ 0.21	\$ 2,310.00	\$ 0.21	\$ 2,310.00	\$ 0.21	\$ 2,310.00
BID TOTAL EXTENDED				\$ 297,101.44		\$ 302,831.84		\$ 304,737.00		\$ 320,944.24		\$ 327,842.56		\$ 363,640.00	

Steve said based on their review of the bids, he recommends the Board award the contract for the 2023 Paving Projects to H & K Group, Inc. contingent upon receipt of the Performance and Payment Bonds and Certificate of Liability Insurance. After a brief discussion, Dennis Firestone made a motion seconded by Gary Longenecker to award the contract for the 2023 Paving Projects to H & K Group, Inc. with an aggregate bid price of \$297,101.48 contingent upon receipt of the Performance and Payment Bonds and Certificate of Liability Insurance. All approved.

8. Lickdale Associates, L.P., Truck Parking Lot. We recently received a revised submission of the Site and Post-Construction Stormwater Management Plans. We are working with the developer's engineer to address all outstanding comments, including the required financial security and related Agreements before a Zoning Permit is issued.

SOLICITOR'S REPORT – PAUL BAMETZREIDER

Atty. Bametzreider reported that since he has received the replacement Letter of Credit in the amount of \$65,000.00 issued by Jonestown Bank in favor of Rob Henning which will replace the Letter of Credit owned by Gary Matthews, George Christianson and Jason Propst in the amount of \$65,000.00, the Board can release the Propst Letter of Credit. Dennis Firestone made a motion seconded by Gary Longenecker to release the Letter of Credit owned by Gary Matthews, George Christianson and Jason Propst in the amount of \$65,000.00 for the Propst Plan. All approved.

Kerry McCrary asked if there is any news on the John Light Property, and Atty. Bametzreider said there is a status conference scheduled for April 6th with Judge Charles which will be held in open court.

NEW BUSINESS

GLENN RUDY RESIGNED FROM PLANNING COMMISSION

Dennis Firestone announced that Glenn Rudy has resigned from the Planning Commission. Kerry McCrary made a motion seconded by Gary Longenecker to appoint Herb Eckert to the Planning Commission in place of Glenn Rudy. All approved.

APPROVE QUOTE FROM FISHER RENTALS FOR TRACK HOE RENTAL - \$1,300.00

Dennis Firestone said the Township received a quote of \$1,300 per week from Fisher Rentals to rent a 85G track hoe for the Maple Lane Project. Dennis Firestone made a motion seconded by Kerry McCrary to approve the quote of \$1,300 from Fisher Rentals to rent a 85G track hoe for the Maple Lane Project. All approved.

OLD BUSINESS – None

BILLS PAYABLE –

Dennis Firestone made a motion seconded by Kerry McCrary to pay the bills in the amount of \$170,626.80 from the General, Recycling, Liquid Fuels, Street Light, Payroll and ARP Funds. All approved.

DATE OF NEXT PLANNING COMMISSION MEETING:

Wednesday, April 5, 2023 - 7:00 PM

DATE OF NEXT LICKDALE SEWER TREATMENT PLANT MEETING:

Wednesday, April 12, 2023 - 6:30 PM

DATE OF NEXT BOARD OF SUPERVISORS MEETING:

Wednesday, April 12 , 2023 – Commencing right after the Lickdale Sewer meeting.

ADJOURNMENT

With no further business or comments, the meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Elizabeth Krause
Recording Secretary