

## **UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**

The Union Township Board of Supervisors met in regular session on Wednesday August 9, 2023. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:45 p.m.

Present:

Dennis Firestone, Chairman  
Kerry McCrary, Vice Chairman  
Gary Longenecker, Secretary  
Brent McFeaters, Township Manager  
Bryan Michael, Road Crew Supervisor  
Paul Bametzreider, Township Solicitor  
Steve Sherk, Township Engineer  
Chief Farneski, Cleona Police Department  
Seven (7) Residents

**Public Comments** – there was no public comment.

**BOS Minutes** - Approve the BOS Meeting Minutes for July 12, 2023, a motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.

**Financial Report** - Approve the Financial Report for July 2023, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Cleona Borough Police Services** – Chief Farneski reported that there were 36 parking citations that were handed out throughout the previous month. The Chief said nothing out of the ordinary for the month to report, but there was another trailer issue that was dealt with in King's Plantation. Chief Farneski said that the concrete barriers seemed to work along Old Forge Road, in protecting the no parking signs. Trick or Treat will be held on Tuesday October 31, 2023.

**Northern Lebanon Fire and Emergency Services** – Rob Taylor, handouts (Only when provided by the NLFES)

**Life Lion Ambulance Services** – Eric Zaney, handouts (Only when provided by Life Lion)

**Planning Commission** - Dennis Firestone reported that there was no Planning Commission meeting held in August.

**Zoning Officer's Report** – Steve Sherk stated that there was a handout in everyone's packet that showed the previous month's zoning permits and other services. Steve Sherk stated that the fees associated with the zoning permits will be covered in next month's report. Steve Sherk said that the meeting that is scheduled for the following week was to review ABNB's and a weed/grass section to be added to the Nuisance Ordinance.

**Road Foreman's Report** – Bryan Michael stated that they repaired a few soft spots on Calvary Road. Trucks are breaking up the edge of Cavalry Road at the intersection of Bordnersville Road, south entrance. Bryan Michael said the road crew is continuing to mow the roads, cemetery, and the sewer plant.

**Engineer's Report** – Steve Sherk commented on the following topics:

1. **Ridge Road Culvert Replacement** – Ridge Road is now completed, which was a small area of road resurfacing and a few other punch list items.
2. **Statewide Local Share Account (LSA) Grant** - ELA Group has submitted Highway Occupancy Permit and Traffic Signal Permit Plans to PennDOT. Both permit applications are currently under review. ELA Group expects the project will be ready to advertise for bids by fall/winter of this year following permit approval.
3. **PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements** - See item 2 above as the LSA and Green-Light-Go project improvements will be combined and bid on the same contract. The Township has until May 15, 2024, to complete construction of the project and the final invoice must be submitted to PennDOT by May 31, 2024. Due to the delay with announcement of the LSA grant and potential supply chain issues, the Township will likely need to request up to a 12-month time extension from PennDOT for construction completion. However, PennDOT advised the Township to wait until spring of 2024 to request and extension if one is needed.
4. **2023 Paving Projects** - Work is fully complete. See Application for Payment dated July 31, 2023, along with our letter recommending payment. The motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.
5. **Lickdale Associates, L.P., Truck Parking Lot** - A few outstanding comments regarding the Stormwater Management Plan need to be addressed, including execution of the Stormwater Management BMP O&M Agreement, posting of financial security, and execution of a Developer's Agreement.
6. **Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road** – Steve Sherk stated that they completed a preliminary design for both culverts. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. We will submit the DEP GP-11 permit application to authorize the replacement of these two culverts pending completion of the Wetland Delineation Report and Phase 1 bog turtle habitat survey. If no bog turtles are found, we expect USFWS will provide the necessary project clearance with time of year restrictions, which means the culvert replacement and associated work would need to occur between November 1<sup>st</sup> and March 31<sup>st</sup>.
7. **Stormwater Management (SWM) Plan for 296 Fort Swatara Road** - Brian A. & Lori S. Punt own a property located on the north side of Fort Swatara Road on a vacant 9.99-acre tract. The SWM Plan is ready for the Supervisors' approval pending receipt of the letter of credit and signed developer's and SWM O&M agreements. Paul Bametzreider had mentioned that the agreements were signed, and a condition approval is needed in place, prior to receiving the LOC. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved

**Solicitor's Report** – Paul Bametzreider stated the Escrow Account for the Lickdale Associates has been located, in the amount of \$300,000 (JBT is holding the Escrow Account). Paul Bametzreider mentioned that the Best Western Plus Indemnification Agreement is ready to be signed, along with the M950AA forms for Penn Dot. The motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.

**New Business** – there was no new business.

**Old Business** – there was no old business.

**Bills Payable** - General, Recycling, Liquid Fuels, Street Light, Payroll and ARP Funds - \$93,574.77, a motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.

**Date of the next Planning Commission Meeting** is Wednesday September 6, 2023, at 7:00 p.m.

**Date of the next Lickdale Sewer Treatment Plant Meeting** is Tuesday September 12, 2023, at 6.30 p.m.

**Date of the next Board of Supervisors Meeting** is Tuesday 12, 2023, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:14p.m.

Recording Secretary,

Brent McFeaters