

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Tuesday September 12, 2023. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:44 p.m.

Present:

Dennis Firestone, Chairman
Kerry McCrary, Vice Chairman
Gary Longenecker, Secretary
Brent McFeaters, Township Manager
Bryan Michael, Road Crew Supervisor
Paul Bametzreider, Township Solicitor
Steve Sherk, Township Engineer
Chief Farneski, Cleona Police Department
Eight (8) Residents

Public Comments – Veronica Hetrick asked the Supervisor to install two Children at Play signs on Ridge Road, near the Hemlock Lane intersection. The motion was made by Gary Longenecker and seconded by Kerry McCrary. All Approved.

BOS Minutes - Approve the BOS Meeting Minutes for August 9, 2023, a motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.

Financial Report - Approve the Financial Report for July 2023, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 34 parking citations that were handed out throughout the previous month. The Chief said the plate reader should be on hand next month. We are finalizing the hiring process to bring a new full-time officer into our unit. Also, we are waiting to have a meeting with the DA, once the second report is complete for the two previous accidents, which involved a death at each scene.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission - Dennis Firestone reported that there was no Planning Commission meeting held in August. Approve the 90-day time extension for the Preliminary/Final land Development Plans for Neil Patel (Home 2 Suites). The motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.

Zoning Officer's Report – Steve Sherk stated that there was a handout in everyone's packet that showed the previous month's zoning permits and other services (\$1,200 in fees to date). Kerry McCrary asked Steve if we will get a status report for all complaints being mailed out to violators. Steve said he would notify Jeff and ask if that would be possible moving forward in the future with a status report of all complaints.

Road Foreman's Report – Bryan Michael stated that they repaired a few soft spots on Calvary Road. Trucks are breaking up the edge of Cavalry Road at the intersection of Bordnersville Road, south entrance. Bryan Michael said the road crew is continuing to mow the roads, cemetery, and the sewer plant.

Engineer's Report – Steve Sherk commented on the following topics:

1. **Freightliner** – Steve Sherk asked the Supervisors to amend the agenda to give conditional approval for the as built plan. The Supervisors said the plan needs to wait until next month.
2. **Ridge Road Culvert Replacement** – Ridge Road is now completed, which was a small area of road resurfacing and a few other punch list items. Waiting for the closing out document from the contractor before funds can be released. Conditional approval is needed to release the funds once the documents are presented to Steve Sherk. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.
3. **Statewide Local Share Account (LSA) Grant** - ELA Group has submitted Highway Occupancy Permit and Traffic Signal Permit Plans to PennDOT. Both permit applications are currently under review. ELA Group expects the project will be ready to advertise for bids by fall/winter of this year following permit approval.
4. **PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements** - See item 2 above as the LSA and Green-Light-Go project improvements will be combined and bid on the same contract. The Township has until May 15, 2024, to complete construction of the project and the final invoice must be submitted to PennDOT by May 31, 2024. Due to the delay with announcement of the LSA grant and potential supply chain issues, the Township will likely need to request up to a 12-month time extension from PennDOT for construction completion. However, PennDOT advised the Township to wait until spring of 2024 to request and extension if one is needed.
5. **Lickdale Associates, L.P., Truck Parking Lot** - A few outstanding comments regarding the Stormwater Management Plan need to be addressed, including execution of the Stormwater Management BMP O&M Agreement, posting of financial security, and execution of a Developer's Agreement. No new info at this time.
6. **Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road** – Steve Sherk stated that they completed a preliminary design for both culverts. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. We will submit the DEP GP-11 permit application to authorize the replacement of these two culverts pending completion of the Wetland Delineation Report and Phase 1 bog turtle habitat survey. If no bog turtles are found, we expect USFWS will provide the necessary project clearance with time of year restrictions, which means the culvert replacement and associated work would need to occur between November 1st and March 31st. Going to apply for a LSA Grant for the one culvert near 15 Campmeeting Road.

Solicitor's Report – Paul Bametzreider stated that the Supervisors need to authorize him to update the OLDS Ordinance. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved. Paul Bametzreider stated that John Light is not willing to pay for the Township's expenses in pursuing him for the property on Yingst Drive.

New Business –

1. MOTION to approve the 2023 MMO financial numbers for the year. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.
2. Lebanon County Agricultural Land Preservation Board – looking for donations to preserve farmland in Lebanon County (2022 donation was \$1,000.00). The motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.
3. Approve to purchase extra culvert pipes for the Township. The pipe would then be stored in the laydown area until needed. Quote from Lane Enterprises for the culvert pipe is \$5,560.00 (20 LF of 15”, 60 LF of 18”, and 90 LF of 36” culvert pipes are being purchased). The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.
4. Approve to purchase a Power MIG 215 welder, quote for the welder is \$1,999.00 with a \$400.00 rebate, total price would be \$1,599.00. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
5. Tree issue along Campmeeting Road. A tree broke off at the top and is again caught on another tree, close to the same location as before on Campmeeting Road. The Supervisors said to get a quote and have the trees removed.

Old Business – there was no old business.

Bills Payable - General, Recycling, Liquid Fuels, Street Light, Payroll and ARP Funds - \$436,794.25, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Date of the next Planning Commission Meeting is Wednesday October 4, 2023, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday October 11, 2023, at 6.30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday October 11, 2023, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:29 p.m.

Recording Secretary,

Brent McFeaters