

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday October 11, 2023. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Dennis Firestone called the meeting to order at 6:46 p.m.

Present:

Dennis Firestone, Chairman

Kerry McCrary, Vice Chairman

Gary Longenecker, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Chief Farneski, Cleona Police Department

Twenty (20) Attendees

Public Comments – Questions and concerns about the upcoming agenda item, about the rezoning at 30 Bohn’s Lane, Jonestown, PA 17038 (parcel number 33-2312152-414031-0000). The residents that were NOT in favor of the rezoning were as follows – Tammy Boltz - 93 Monroe Valley Drive, Scott Groy – 63 Monroe Valley Drive, Bill Carroll - 141 Huckleberry Road, Marty Finlan - 3204 PA State Route 72, Karl Hinkle – 49 Acorn Lane, Kyle Boltz – 93 Monroe Valley Drive, Ermina Guth – 141 Fort Swatara Road, and Tia Moyer – 64 Calvary Road. The property owner spoke on his behalf, Tim Shuey – 30 Bohn’s Lane. The proposed owners are Burkentine and Sons Builders, Inc. (“Burkentine”).

BOS Minutes - Approve the BOS Meeting Minutes for September 12, 2023, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Financial Report - Approve the Financial Report for September 2023, a motion was made by Gary Longenecker and seconded by Dennis Firestone. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 82 numbers, and 50 parking citations were handled throughout the previous month. The Chief said there were a few items that needed some attention this month, a pursuit within the township, which lead to a crash in North Lebanon Township, box truck leaking fluids, neighbor dispute, trash issue at Love’s/Freightliner, and caught a few trucks on South Bordnersville Road again.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission - Dennis Firestone reported that there was no Planning Commission meeting held in September.

Zoning Officer’s Report – Steve Sherk stated that there was a handout in the Supervisors packet showing all permit fees that were recorded and all enforcement noticed that are being worked on at this time.

Road Foreman's Report – Bryan Michael stated that they had blown leaves off the roadway, mowed the grass along the roads, painted beams on the bridge at Biddle Road, changed oil in the equipment, and cleaned up the laydown area.

Engineer's Report – Steve Sherk commented on the following topics:

- 1. Statewide Local Share Account (LSA) Grant** - Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. We are working with ELA Group (our traffic subconsultant) on the required PennDOT permitting (e.g. HOP and Traffic Signal Plan) and bid document preparation. As previously discussed, the LSA and Green-Light-Go project improvements will be combined and bid on the same contract. ELA Group submitted Highway Occupancy Permit and Traffic Signal Permit Plans to PennDOT for review/approval. ELA Group expects the project will be ready to advertise for bids this fall/winter of this year following permit approval.
- 2. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements** - See item 1 above as the LSA and Green-Light-Go project improvements will be combined and bid on the same contract. The Township has until May 15, 2024, to complete construction of the GLG funded improvements and the final invoice must be submitted to PennDOT by May 31, 2024. Due to the delay with announcement of the LSA grant and potential supply chain issues, the Township will likely need to invoice PennDOT for any GLG funded work completed by May 15, 2024, and request up to a 12-month time extension from PennDOT for remaining construction expenses. However, PennDOT advised the Township to wait until May 2024 to request and extension if one is needed.
- 3. Lickdale Associates, L.P., Truck Parking Lot** - A few outstanding comments regarding the Stormwater Management Plan need to be addressed, including execution of the Stormwater Management BMP O&M Agreement, posting of financial security, and execution of a Developer's Agreement. As previously reported, the Township's Sewage Enforcement Officer has determined that portable toilets are not permitted for permanent commercial uses and that permanent restroom facilities with a public sewer connection will be required. These outstanding issues must be addressed before a Zoning Permit is issued.
- 4. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road** - We completed design drawings and the necessary GP-11 permit applications for both culverts. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. However, we expect USFWS will provide the necessary project clearance with time of year restrictions, which means the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road would need to occur between November 1st and March 31st. We submitted the required DEP GP-11 permit application for both culverts to DEP on September 18th. Ed Muzik from DEP indicated they would give the GP-11 permit application priority review status given the subsidence observed above the culvert at 112/129 Campmeeting Road. Lane Enterprises previously provided Co-Stars quotes in the amounts of \$5,850.00 (no fish baffles) for Culvert #1 at 112/129 Campmeeting and \$8,140.00 (no fish baffles) for Culvert #2 at 10/15 Campmeeting. These quotes will require updating as the pricing was only good through mid-August. DEP has confirmed that fish baffles are not required for either culvert. We are in the process of preparing a grant application for the Statewide Local Share Account (LSA) for the purchase of the required culvert and pavement restoration materials at 10/15 Campmeeting Road. Given the urgency

to replace the culvert at 112/129 Campmeeting Road due to the road subsidence, we are no longer including it in the grant application since the grant likely won't be announced until next summer or fall. The grant application is due November 30, 2023.

5. **Freightliner – Land Development Plan** - See letter dated September 13, 2023, recommending release of remaining financial security in the amount of \$162,328.00. The motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.
6. **Eric Newswanger – Revised Final Land Development Plan** - See letter dated September 20, 2023, recommending release of financial security in the amount of \$195,000.00 leaving a balance of \$4,040.22. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.

Solicitor's Report – Paul Bametzreider stated to the Supervisors that a rezoning petition has been submitted for a rezoning request at 30 Bohn's Lane, Jonestown, PA 17038 (parcel number 33-2312152-414031-0000). The request is asking that the existing 8.671-acre tract of land be rezoned from an Agricultural use to an Industrial use by Burkentine and Sons Builders, Inc., (Burkentine). Solicitor Paul Bametzreider stated that this petition request tonight, is only looking for the Supervisors consideration to move this petition forward to the Planning Commission. Attorney David Tshudy presented the petition request for Burkentine, asking the Supervisors to grant authorizations for a reimbursement agreement, documents be sent to the proper agency required to review this petition request, and advertisements. Attorney Tshudy also informed the Supervisors that Burkentine, will be presenting the rezoning petition at the next Planning Commission meeting on November 1, 2023. Paul Bametzreider then provided closing remarks about what was required about the Supervisors to start the process. Paul Bametzreider also stated that if anyone wants to be abreast of this rezoning petition, they must write a letter asking for this information and provide a self-stamped/address envelope with their letter. The Supervisors authorized Paul Bametzreider to mail out letters to all the surrounding neighbors for this rezoning petition.

Paul Bametzreider then stated that he needs authorization from the Supervisors to update the nuisance Ordinance, for grass cutting and weed heights. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.

New Business –

1. Appoint Jeff Steckbeck and Sheri Flowers to be the Enforcement Officers for the Township, for all zoning violations and enforcements. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.
2. Approve a donation to the Matthews Public Library (last year's donation was \$1,500.00, payable from the Recreation Fund). The motion was made by Dennis Firestone and seconded by Kerry McCrary. All Approved.
3. Approve the 2024 Workers Compensation and employers Liability Insurance Policy. The quote is \$8,905.00. The motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.
4. Election day will be held on Tuesday November 7, 2023, polls open at 7:00 a.m.
5. Trick or Treat Night will be held on Tuesday October 31, 2023, 6:00 p.m. to 9:00 p.m.

Old Business – there was no old business.

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$129,249.37, a motion was made by Dennis Firestone and seconded by Gary Longenecker. All Approved.

Date of the next Planning Commission Meeting is Wednesday November 1, 2023, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday November 8, 2023, at 6.30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday November 8, 2023, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:42 p.m.

Recording Secretary,

Brent McFeaters, Manager