

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday February 14, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:45 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Sheri Flowers, Zoning Officer

Chief Farneski, Cleona Police Department

Thirty-five (35) Attendees

Public Comments – None

BOS Minutes - Approve the BOS Meeting Minutes for January 10, 2024, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Financial Report - Approve the Financial Report for January 10, 2024, a motion was made by Gary Longenecker and seconded by Kerry McCrary. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 58 incidents, and parking citations were handled throughout the previous month. The Chief said the driver that the woman killed on Route 72 and Awol Road intersection, is being charged for vehicular homicide. The Chief said the trucks are now parking south of Love’s on Old Forge Road and getting stuck in the farmer’s field. The Chief mentioned that we should install more NO PARKING signs along Old Forge Road to prevent truck parking.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission – Brent McFeaters

- 1. Greenpoint Fire Company – Final Land Development Plan** – waivers are being sought for the following sections. Section 13.E minimum pipe size being used for storm water. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved. Sections 5.15 and 7.05, Land Development Plan must be accompanied by a LOC or Escrow account for final approval. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved. Section 5.21 non-residential Land Development Plan must offer land for recreation use or offer to pay fee-in-lieu of. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved

- 2. Jonestown Group Text Amendment** – 142 Awol Road, Jonestown, PA 17038, Tax Parcel #33-2314480-396680-0000, and consisting of 51.93 acres. Ordinance #179 rezoned this property to R-1, Low Density Residential. The Planning Commission voted 3 to 1 in favor of allowing the developers to use the R-2 requirements for this project in the R-1 zoning district, via a text amendment. Kerry McCrary made a motion to allow the solicitor to advertise for this proposed text amendment and seconded by Gary Longenecker. All Approved.

Zoning Officer's Report – Sheri Flowers stated that there was a handout in the Supervisors packet showing all the permit fees that were recorded and all enforcement noticed that are ongoing at this time. Sheri had talked about the property at 11 Wolfe Lane, Tractor trailers and tractors were brought into the property, along with the topsoil being stripped and millings to be added to the stripped area. Mr. Kenz was given time to have all vehicles (mentioned at the meeting) removed by the next BOS meeting (March 13, 2024) meeting and the Land development process started with an engineering firm. Kerry McCrary had asked Sheri about the two properties along Fisher Avenue as far as their enforcement status. Sheri had informed the Supervisors that letters and correspondences have been sent out to both parties (189 Fisher Avenue and 193 Fisher Avenue).

Road Foreman's Report – Bryan Michael mentioned snow removal, removed trees from the roadways, filled potholes in on Sand Siding and Tomstown Roads, and repaired/replaced signs.

Engineer's Report – Steve Sherk commented on the following topics:

Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements. Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements have been combined and bid on the same contract. The contract for this project was awarded to Construction Masters Services, LLC at the January meeting and a Notice to Proceed letter was issued on February 1st. However, work cannot commence until the H.O.P. and Traffic Signal Permits are issued by PennDOT. Our traffic subconsultant, ELA Group, initially submitted the Highway Occupancy Permit (H.O.P.) and Traffic Signal Permit Plans to PennDOT in early August. ELA has received several rounds of comments from PennDOT with the most recent comments being relatively minor. ELA Group has been in contact with PennDOT District 8-0 and expects the H.O.P. and Traffic Signal Permit to be issued very soon.

2. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements. See item above as the LSA and Green-Light-Go project improvements were bid together on the same contract. The Township has until May 15, 2024, to complete construction of the GLG funded improvements and the final invoice must be submitted to PennDOT by May 31, 2024. Any GLG funded work completed after May 15, 2024, will not be eligible for reimbursement. However, LSA funded work completed after May 15, 2024, is still eligible for reimbursement. Since the last Board of Supervisors' meeting, PennDOT has advised the Township that no time extensions will be granted for the GLG grant reimbursements. Although the Agreement between the Township and Contractor will require substantial completion of the project by May 15, 2024, there will be a delay in procurement of the replacement traffic signal mast arm. Therefore, the Township will require the Contractor to complete as much work as possible that is eligible for

reimbursement under the GLG grant by May 15, 2024. It is our understanding that all GLG funded work except for one radar detection unit to be mounted on the replacement traffic signal mast arm at the I-81 NB ramp should be able to be completed by the grant deadline. We recently submitted a grant reimbursement request for engineering, design, and permitting expenses incurred by the Township through the end of November.

3. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road. A GP-11 permit for both culverts was issued by DEP on December 22, 2023. The Township will utilize its own personnel to replace the culvert at 112/129 Campmeeting Road. This work may start as soon as the Township is ready to proceed. Lane Enterprises shipped the culvert materials for the 112/129 Campmeeting Road culvert to the Township earlier this month. However, there are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations. We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced until next summer or fall. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

4. 2024 Paving Projects. We are finalizing bid documents for the list of 2024 paving projects. The bid opening is scheduled for March 13 at 10am so the contracts can be awarded at the March BOS meeting. We are separating the project into two contracts with Contact #1 being Paving and Contact #2 being Oil & Chip. This project will be advertised for bids starting this Friday.

Solicitor's Report –

1. Paul Bametzreider stated that he had agreements for signatures for the Greenpoint Fire Company. A motion had been made to sign the Land Development agreement and sign the Stormwater OM agreement for Greenpoint Fire Company by Kerry McCrary and seconded by Gary Longenecker. All Approved.
2. Paul Bametzreider stated that a deferment has been approved by the Planning Commission for the sidewalk along Jonestown Road for this project only and agreements that needed to be signed for Axis Storage. A motion had been made to approve the deferment, sign the Land Development agreement, and sign the Stormwater OM agreement for Axis Storage by Kerry McCrary and seconded by Gary Longenecker. All Approved.

New Business –

1. Approve an amount for the Tire Collection Contribution, (last year's amount was \$650.00). The Lebanon Tire collection will be held on Wednesday May 1, 2024, from 8:00 AM to 4:00 PM, drop off location will be the Lebanon Expo Center located at 80 Rocherty Road, Lebanon PA 17042. Pre-registration opens February 20, 2024, and closes April 15, 2024. Pre-registration forms must be submitted **AFTER** February 20, 2024. See the Township Manager for the forms. The motion was made to pay \$650.00 again

this year for tire collection by Kerry McCrary and seconded by Gary Longenecker. All Approved

Old Business –

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$208,188.49, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Date of the next Planning Commission Meeting is Wednesday March 6, 2024, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday March 13, 2024, at 6:30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday March 13, 2024, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7.52 p.m.

Recording Secretary,

Brent McFeaters, Manager