

## UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday March 13, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:44 p.m.

Present:

Kerry McCrary, Chairman  
Gary Longenecker, Vice Chairman  
Dennis Firestone, Secretary  
Brent McFeaters, Township Manager  
Bryan Michael, Road Crew Supervisor  
Nichole Eisenhart, Township Solicitor  
Steve Sherk, Township Engineer  
Sheri Flowers, Zoning Officer  
Chief Farneski, Cleona Police Department  
Twenty-eight (28) Attendees

**Public Comments** – Tony Fahler - 2362 PA Route 72, Jonestown, stated that he is having neighbor issues and had asked questions to remedy the issues. Brent McFeaters had asked Tony to call the next day to get the Zoning Officer's name and number to assist him with his issues.

Marty Finlan asks about the two properties north (3156 and 3186 PA State Route 72) of the Swift parking lot. Brent McFeaters said he would follow up with the Zoning Officer.

A resident from King Plantation had questions about the snow plowing in relation to the bus stop. Herb Eckert said he would resolve the issue with the resident.

Gary Longenecker questioned the situation about 11 Wolfe Lane, is the property owner allowed to have two trailers on his property. Brent McFeaters said he would review the issue with the Zoning Officer and make sure Mr. Kenz follows through with an engineer for a plan.

**BOS Minutes** - Approve the BOS Meeting Minutes for February 14, 2024, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

**Financial Report** - Approve the Financial Report for February 2024, a motion was made by Gary Longenecker and seconded by Kerry McCrary. All Approved.

**Cleona Borough Police Services** – Chief Farneski reported that there were 43 incidents, and parking citations were handled throughout the previous month. The Chief stated that there was a truck rollover on Old Forge Road today. The Chief also stated that a resident was scammed out of \$40,000 plus due to a phone scam. So please be careful when being questioned on the phone about banking information and or purchasing gift cards.

**Northern Lebanon Fire and Emergency Services** – Rob Taylor, handouts (Only when provided by the NLFES)

**Life Lion Ambulance Services** – Eric Zaney, handouts (Only when provided by Life Lion)

**Planning Commission** – NO March meeting was held - Brent McFeaters

**Zoning Officer's Report** – Steve Sherk stated that there was a handout in the Supervisors packet showing all the permit fees that were recorded and all enforcement noticed that are ongoing at this time. Steve also stated that a few enforcement actions have been handed out to the residents and is moving forward.

**Road Foreman's Report** – Bryan Michael mentioned removed trees from the roadways, worked on potholes on Tomstown Road, and repaired/replaced signs.

**Engineer's Report** – Steve Sherk commented on the following topics:

**1. Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements.** Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements have been combined and bid on the same contract. The contract for this project was awarded to Construction Masters Services, LLC at the January meeting and a Notice to Proceed letter was issued on February 1st. The Traffic Signal Permits were approved by PennDOT on March 4th. The HOP was found technically acceptable. However, we are still waiting for PennDOT to issue the permit. It is our understanding PennDOT is going to issue the approved HOP this week.

**2. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements.** See item 1 above as the LSA and Green-Light-Go project improvements were bid together on the same contract. The Township has until May 15, 2024, to complete construction of the GLG funded improvements and the final invoice must be submitted to PennDOT by May 31, 2024. Any GLG funded work completed after May 15, 2024, will not be eligible for reimbursement. However, LSA funded work completed after May 15, 2024, is still eligible for reimbursement. Since the last Board of Supervisors' meeting, PennDOT has advised the Township that no time extensions will be granted for the GLG grant reimbursements. Although the Agreement between the Township and Contractor will require substantial completion of the project by May 15, 2024, there will be a delay in procurement of the replacement traffic signal mast arm. Therefore, the Township will require the Contractor to complete as much work as possible that is eligible for reimbursement under the GLG grant by May 15, 2024. It is our understanding that all GLG funded work except for one radar detection unit to be mounted on the replacement traffic signal mast arm at the I-81 NB ramp should be able to be completed by the grant deadline. We submitted a grant reimbursement request to PennDOT last month for engineering, design, and permitting expenses incurred by the Township through the end of November. This invoice was processed on March 6th and is currently waiting for Comptroller approval. We plan to submit a second reimbursement request later this month. Steve had stated that a change order was needed to purchase three radios for the traffic signals due to the outdated radios and their frequency. The motion was made by Kerry McCrary to purchase the three radios for \$6,210.00 and seconded by Gary Longenecker. All Approved.

**3. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road.** A GP-11 permit for both culverts was issued by DEP on December 22, 2023. The Township will utilize its own personnel to replace the culvert at 112/129 Campmeeting Road. This work may start as soon as the Township is ready to proceed. Lane Enterprises shipped the culvert materials for the 112/129 Campmeeting Road culvert to the Township last month. However, there are

wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/1. Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations. We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced until next summer or fall. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

**4. 2024 Paving Projects.** Bids for the Township's two paving contracts were opened this morning with Contact #1 being Paving and Contact #2 being Oil & Chip. See my letter dated March 13, 2024, with recommendations for bid awards and a summary of the bid result. Steve opened the bids for the 2024 paving contracts and the award went to Ankiewicz enterprises, Inc. for \$99,805.00. The motion was made by Kerry McCrary to award the bid for paving and seconded by Gary Longenecker. All Approved. Steve opened the bids for the 2024 Road maintenance contracts and the award went to Russell Standard Corporation, for \$166,138.75. The motion was made by Kerry McCrary to award the bid for road maintenance and seconded by Gary Longenecker. All Approved.

**Solicitor's Report –**

1. Nichole Eisenhart stated that there was no report for this month.

**New Business –**

1. John Tittle has a beehive/honey business within our township. He would like to set up hives on our land on Old Forge Road. Hives would be placed there from April until November every year until he was told not to. He provided a sketch showing where these hives would be placed on the Townships property. Nichole Eisenhart stated that the Township should have a liability agreement with Mr. Tittle and the Supervisors agreed. Brent McFeaters was going to contact Mr. Tittle and ask him to provide a agreement or he would be responsible for paying for an agreement with the Township.

**Old Business – none**

**Bills Payable** - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$69,939.16 a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

**Date of the next Planning Commission Meeting** is Wednesday April 3, 2024, at 7:00 p.m.

**Date of the next Lickdale Sewer Treatment Plant Meeting** is Wednesday April 10, 2024, at 6:30 p.m.

**Date of the next Board of Supervisors Meeting** is Wednesday April 10, 2024, beginning right after the Lickdale Sewer meeting.

**The meeting was adjourned at 7.29 p.m.**

**Recording Secretary,**

Brent McFeaters, Manager