

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday April 10, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:45 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Chief Farneski, Cleona Police Department

Twenty-four (24) Attendees

Public Comments – A few residents have expressed concerns about 4 wheelers racing through their properties and trucks racing up and down Hoover Drive. The owner at 23 Hoover drive, Daniel Fithian is the owner of this property. The residents asked if the Township could reach out and ask them to stop this nonsense. Also, there was mention of two new driveways added to Hoover Drive from this property, which is not legal without concessions from the Board of Supervisors. The Police and Township were asked to investigate the situation.

BOS Minutes - Approve the BOS Meeting Minutes for March 13, 2024, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Financial Report - Approve the Financial Report for March 2024, a motion was made by Gary Longenecker and seconded by Kerry McCrary. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 74 incidents, and 29 parking citations were handled throughout the previous month. The Chief stated that the 72-road closure will be taking place shortly and there will probably be a lot of issues. The Chief also discussed the work being done on the Fisher Avenue and Old Forge Road intersection, which will be completed by the end of April.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission – April meeting was held - Brent McFeaters

1. John R. and Norma J. Sando – Minor Subdivision Plan – approve sewage planning module for Lot 1/non-building waiver for Lot Addition A, and plan. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.
2. Miller Bed and Breakfast – Preliminary/Final – approve the following waivers for Section 3.04, preliminary plan approval, Section 5.11.C.10, requires street improvements,

Sections 5.13.A and 5.13.B requires curb and sidewalk, and plan/agreement approval. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

3. Greenpoint Fire Company – Final Land Development Plan – approves a 90-day extension letter, dated 4/1/2024. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.
4. Axis Jonestown Storage 1, LLC. – Preliminary/Final Land Development Plan – approve a 90-day extension letter, dated 4/1/2024. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Zoning Officer’s Report – Steve Sherk stated that there was a handout in the Supervisors packet showing all the permit fees that were recorded and all enforcement noticed that are ongoing at this time. Steve also stated that a few enforcement actions have been handed out to the residents and is moving forward.

Road Foreman’s Report – Bryan Michael mentioned that they removed trees from the roadways, worked on potholes on Tomstown Road, and repaired/replaced signs.

Engineer’s Report – Steve Sherk commented on the following topics:

1. Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements. Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements have been combined and bid on the same contract. The contract for this project was awarded to Construction Masters Services, LLC at the January meeting and a Notice to Proceed letter was issued on February 1st. The Traffic Signal Permits were approved by PennDOT on March 4th. The HOP was approved by PennDOT on March 12th. Construction work commenced the week of April 1st and is scheduled to be substantially completed by the end of April.
2. PennDOT Green Light-Go Agreement – Fisher Avenue - Signal Improvements. See item 1 above as the LSA and Green-Light-Go project improvements were bid together on the same contract. The Township has until May 15, 2024, to complete construction of the GLG funded improvements and the final invoice must be submitted to PennDOT by May 31, 2024. Any GLG funded work completed after May 15, 2024, will not be eligible for reimbursement. However, LSA funded work completed after May 15, 2024, is still eligible for reimbursement. PennDOT has advised the Township that no time extensions will be granted for the GLG grant reimbursements. Although the Agreement between the Township and Contractor will require substantial completion of the project by May 15, 2024, there will be a delay in procurement of the replacement traffic signal mast arm. Therefore, the Township will require the Contractor to complete as much work as possible that is eligible for reimbursement under the GLG grant by May 15, 2024. It is our understanding that all GLG funded work except for one radar detection unit to be mounted on the replacement traffic signal mast arm at the I-81 NB ramp should be able to be completed by the grant deadline. As noted in item 1 above, work commenced the week of April 1st and is scheduled to be substantially completed by the end of April. We submitted a grant reimbursement request to PennDOT last month for engineering, design, and permitting

expenses incurred by the Township through the end of November. This invoice was paid to the Township on April 1st. We plan to submit a second reimbursement request later this month and third, which includes invoices for construction work, by the May 31st deadline.

3. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road. A GP-11 permit for both culverts was issued by DEP on December 22, 2023. The Township will utilize its own personnel to replace the culvert at 112/129 Campmeeting Road. This work may start as soon as the Township is ready to proceed. Lane Enterprises shipped the culvert materials for the 112/129 Campmeeting Road culvert to the Township in February. It is our understanding that the Township will start work on this culvert replacement after the end of the school year. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations. We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced until next summer or fall. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

4. 2024 Road Work Projects. Contracts for the Township's 2024 road work projects were signed last week. Contact #1 (paving) in the aggregate amount of \$99,805.00 was awarded to Ankievicz Enterprises, Inc. of Tamaqua, PA and Contact #2 (road maintenance/oil & chip) in the aggregate amount of \$166,138.75 was awarded to Russell Standard Corporation of Fayetteville, PA. A pre-construction meeting is scheduled for 1:00pm on Thursday, April 18th.

5. 5. Tomstown Road – Dirt, Gravel, and Low Volume Road Grant Application. We prepared a grant application requesting a total of \$290,026.00 for various improvements to Tomstown Road, including new drainage pipes with concrete headwalls/end walls, drainage ditches, new driving surface aggregate, and an enhanced road base. The grant application includes estimated in-kind contributions of \$12,500 from the Township for engineering, construction administration, and inspection services. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Solicitor's Report –

1. Jonestown Group Text Amendment – **Ordinance #191** - 142 Awol Road, Jonestown, PA 17038, Tax Parcel #33-2314480-396680-0000, and consisting of 51.93 acres. Ordinance #179 had rezoned this property to R-1, Low Density Residential. The developer is asking for a text amendment to utilize the R-2 zoning requirements for this proposed 55 and older community project. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

New Business –

1. Approve the sale of the 2015 Paladin Sweepster sweeper to Wenger's of Myerstown Farm Machinery and Tractor Parts for \$1,000.00. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
2. Approve the destruction of the files from 2010 to 2015 (account payables/receivables, and old payroll information). The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.
3. Approve the hiring of Kristin Zimmerman to the office clerk position. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Old Business – none

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$106,832.24 a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Date of the next Planning Commission Meeting is Wednesday May 1, 2024, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday May 1, 2024, at 6:30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday May 8, 2024, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7.26 p.m.

Recording Secretary,

Brent McFeaters, Manager