

## UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday May 8, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:49 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Bob Henning, Cleona Police Department

Fifteen (15) Attendees

**Public Comments** – Brent McFeaters followed up with the issue at Hoover Drive. Brent and Officer Henning went to 23 Hoover Drive numerous times without meeting anyone at the residence. Officer Henning and Chief Farneski patrolled the street a few times without any issues of anyone riding quads and or racing trucks up and down the street.

**Public Hearing Minutes** - Approve the Public Hearing Meeting Minutes for April 10, 2024, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**BOS Minutes** - Approve the BOS Meeting Minutes for April 10, 2024, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

**Financial Report** - Approve the Financial Report for April 2024, a motion was made by Gary Longenecker and seconded by Kerry McCrary. All Approved.

**Cleona Borough Police Services** – Bob Henning reported that there were 63 incidents, and 24 parking citations were written throughout the previous month. Officer Henning stated that charges were filed against the driver who killed a pregnant woman on Route 72, near the 443 intersection. Also, there was a fatal motorcycle accident earlier in the day and assisted in directing traffic for a truck which broke down at the intersection of Old Forge Road and Fisher Avenue.

**Northern Lebanon Fire and Emergency Services** – Rob Taylor, handouts (Only when provided by the NLFES)

**Life Lion Ambulance Services** – Eric Zaney, handouts (Only when provided by Life Lion)

**Planning Commission** – NO meeting was held in May - Brent McFeaters

**Zoning Officer's Report** – Steve Sherk stated that there was a handout in the Supervisors packet showing all the permit fees that were recorded and all enforcement notices that are ongoing at this time. Steve also stated that a few enforcement actions have been handed out to the residents and is moving forward.

**Road Foreman's Report – Bryan Michael** mentioned that they mowed the grass along the roadways, cemetery, and sewer plant. Removed trees from the roadways and repaired/replaced signs.

**Engineer's Report** – Steve Sherk commented on the following topics:

**1. Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements.** Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements have been combined and bid on the same contract. The contract for this project was awarded to Construction Masters Services, LLC at the January meeting and a Notice to Proceed letter was issued on February 1st. The Traffic Signal Permits were approved by PennDOT on March 4th. The HOP was approved by PennDOT on March 12th. Construction work started the week of April 1st and was substantially completed as of Friday, May 3rd. Installation of the new 35' mast arm at the I-81 NB ramp will be delayed until July since the mast arm is not a stocked item. Therefore, the remaining work to close out the contract includes installation of the mast arm and all signage and traffic signal heads to be affixed to it. The temporary traffic signal trailer will be removed upon delivery of the new mast arm.

**2. PennDOT Green-Light-Go Agreement – Fisher Avenue - Signal Improvements.** See item 1 above as the LSA and Green-Light-Go project improvements were bid together on the same contract. All work (materials, equipment, and labor) covered under the Green-Light-Go grant is complete. The Township must submit a final invoice to PennDOT by May 31, 2024. LSA funded work, including the 35' mast arm, is eligible for reimbursement following final completion of the project. We previously submitted a grant reimbursement request to PennDOT in March for engineering, design, and permitting expenses incurred by the Township through the end of November. This invoice was paid to the Township on April 1st. We plan to submit a second reimbursement request in the amount of \$174,216.23 before May 31st, following the Township's payment to Construction Masters Services for its Application for Payment No. 1, which includes all work covered under the Green-Light-Go grant.

Approve the 3<sup>rd</sup> change order for the ethernet switches for the new EBX radios, for the Fisher Avenue and Old Forge Road intersection (\$2,500 per switch), a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved. The motion was made to pay Construction Masters Services, LLC, the first payment, in the amount of \$414,468.75 by Kerry McCrary and seconded by Gary Longenecker. All Approved.

**3. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road.** A GP-11 permit for both culverts was issued by DEP on December 22, 2023. The Township will utilize its own personnel to replace the culvert at 112/129 Campmeeting Road. This work may start as soon as the Township is ready to proceed. Lane Enterprises shipped the culvert materials for the 112/129 Campmeeting Road culvert to the Township in February. It is our understanding that the Township will start work on this culvert replacement after the end of the school year. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with

USFWS regulations. We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced until later this summer or fall. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

**4. 2024 Road Work Projects.** Contracts for the Township's 2024 road work projects were signed last month. Contact #1 (paving) in the aggregate amount of \$99,805.00 was awarded to Ankiewicz Enterprises, Inc. of Tamaqua, PA and Contact #2 (road maintenance/oil & chip) in the aggregate amount of \$166,138.75 was awarded to Russell Standard Corporation of Fayetteville, PA. A pre-construction meeting was held on Thursday, April 18th. Russell Standard has already completed joint/crack sealing on Old Forge Road, North Racehorse Drive, with extra crack sealant material applied to other Township roads. Ankiewicz Enterprises, Inc. plans to complete milling/paving repairs on Old Forge Road, Quartermaster Road, South Bordnersville Road (between Old Forge Road and S.R. 0072), and Neuins Lane around mid-June following the end of the school year. Russell Standard is scheduled to follow up with oil and chips seal work on Calvalry Road, Neuins Lane, Quartermaster Road, and South Bordnersville Road (north of warehouses) in early to mid-July.

#### **Solicitor's Report –**

1. Paul Bametzreider recommended to the Supervisors that they should consider selling the stormwater basin which is located on the east side Old Forge Road and just south of the Freightliner property. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
2. Ordinance #176 allows the Code Officials to investigate dangerous structures. The Supervisors approved the Code Officers to investigate the structures at the following locations which allows them to report back to the Supervisors and Health Department. The locations are 1 and 2 Violet Lane and 3186 PA State Route 72. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

#### **New Business –**

1. Approve paying the invoice to H.A. Thomson Company for the township insurance coverage for 2024-2025 (\$30,325.00, automotive and property insurance). The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

#### **Old Business – none**

**Bills Payable -** General, Recycling, Liquid Fuels, Street Light, and Payroll - \$90,769.00 a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Date of the next Planning Commission Meeting** is Wednesday June 5, 2024, at 7:00 p.m.

**Date of the next Lickdale Sewer Treatment Plant Meeting** is Wednesday June 12, 2024, at 6:30 p.m.

**Date of the next Board of Supervisors Meeting** is Wednesday June 12, 2024, beginning right after the Lickdale Sewer meeting.

**The meeting was adjourned at 7:41 p.m.**

**Recording Secretary,**

Brent McFeaters, Manager