

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday June 12, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:59 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Bob Henning, Cleona Police Department

Twenty (20) Attendees

Public Comments – Daniel Fithian postponed the meeting due to work and promised to be here at the July meeting.

BOS Minutes - Approve the BOS Meeting Minutes for May 8, 2024, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Financial Report - Approve the Financial Report for May 2024, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 74 incidents throughout the previous month. Chief Farneski stated that there was a motorcycle incident in the Township, a mentally disturbed person, dealing with the trucks passing the road closed signs and an illegal NJ license plate found on a car located at the Holiday Inn.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission – NO meeting was held in June - Brent McFeaters

Zoning Officer's Report – Steve Sherk stated that there was a handout in the Supervisors packet showing all the permit fees that were recorded and all enforcement notices that are ongoing at this time. Steve also stated that a few enforcement actions have been handed out to the residents and is moving forward. A motion was made by Kerry McCrary to hold a hearing at the next Supervisors meeting for Violet Lane, 1 and 2 for deplorable living conditions (dangerous structures) and was seconded by Dennis Firestone. All Approved.

Road Foreman's Report – Bryan Michael mentioned that they mowed the grass along the roadways, cemetery, and sewer plant. They also trimmed trees and repaired/replaced signs.

Engineer's Report – Steve Sherk commented on the following topics:

1. **Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements.** Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements were combined and bid on the same contract.

The contract for this project was awarded to Construction Masters Services, LLC at the January meeting and a Notice to Proceed letter was issued on February 1st. The Traffic Signal Permits were approved by PennDOT on March 4th. The HOP was approved by PennDOT on March 12th.

Construction work started the week of April 1st and was substantially completed as of Friday, May 3rd. Installation of the new 35' mast arm at the I-81 NB ramp will be delayed until July since the mast arm is not a stocked item. Therefore, the remaining work necessary to close out the contract includes installation of the mast arm and all signage and traffic signal heads to be affixed to it. The temporary traffic signal trailer will be removed upon delivery of the new mast arm.

We intend to submit a reimbursement request to the Commonwealth Financing Authority for the full LSA grant amount of \$73,001 after the project is closed out and Construction Master Services has received final payment. The deadline for submitting a reimbursement request under the LSA Grant program is June 30, 2026.

2. **PennDOT Green-Light-Go Agreement – Fisher Avenue - Signal Improvements.** See item 1 above as the LSA and Green-Light-Go project improvements were bid together on the same contract. All work (materials, equipment, and labor) covered under the Green-Light-Go grant is complete. LSA funded work, including the 35' mast arm, is eligible for reimbursement following final completion of the project.

On May 20th, we submitted a second and final grant reimbursement request to PennDOT in the amount of \$174,216.23 to cover eligible construction expenses incurred by the Township. The Township is awaiting receipt of this payment from PennDOT.

3. **Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road.** A GP-11 permit for both culverts was issued by DEP on December 22, 2023. The Township will utilize its own personnel to replace the culvert at 112/129 Campmeeting Road. Lane Enterprises shipped the culvert materials for the 112/129 Campmeeting Road culvert to the Township in February. It is our understanding that the Township will start work on this culvert replacement within the next week or two.

There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations.

We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced until later this summer or fall. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

4. **2024 Road Work Projects.** Contracts for the Township's 2024 road work projects were signed in April. Contact #1 (paving) in the aggregate amount of \$99,805.00 was awarded to Ankiewicz Enterprises, Inc. of Tamaqua, PA and Contact #2 (road maintenance/oil & chip) in the aggregate amount of \$166,138.75 was awarded to Russell Standard Corporation of Fayetteville, PA.

A pre-construction meeting was held on Thursday, April 18th. Russell Standard has already completed joint/crack sealing on Old Forge Road, North Racehorse Drive, with extra crack sealant material applied to other Township roads. Ankiewicz Enterprises, Inc. is scheduled to complete the paving work on Old Forge Road, Quartermaster Road, South Bordnersville Road (between Old Forge Road and S.R. 0072), and Neuins Lane this week. Russell Standard is scheduled to follow up with oil and chips seal work on Calvalry Road, Neuins Lane, Quartermaster Road, and South Bordnersville Road (north of warehouses) in early to mid-July.

5. **Tomstown Road DGLVR Project.** We are in the process of preparing a bid package for this project. The plans and bid documents should be ready to upload to PennBid by the week of June 24th. We request permission to advertise the request for bid proposals with an anticipated bid opening date of Friday, July 19th. The Township will need to convene a special meeting in order to award the contract prior to the regularly scheduled August 14th meeting. A motion was made by Kerry McCrary and seconded by Gary Longenecker to allow SESI to bid for this project. All Approved.
6. **John & Susan Lehman Subdivision – Letter of Credit Reduction.** As stated in our letter to the Township dated May 9, 2024, all required site work associated with the John and Susan Lehman Subdivision at 2950 State Route 72 is complete. Therefore, we recommend full release of the letter of credit in the amount of \$17,677.88. A motion was made by Kerry McCrary and seconded by Dennis Firestone to release the full amount on this LOC. All Approved.

Solicitor's Report –

1. John and Linda Light – Yingst Drive hearing will be held on October 20, 2024.

New Business –

1. Approve a request for Recreation Funds to purchase an AED unit (\$3,000) for Bethel Township's pool. A motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.
2. Inform residents that Campmeeting Road will be closed from Monday June 17 to Friday June 21, 6:00 am to 6:00 pm, for a culvert repair near 129 Campmeeting Road.

Old Business – none

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$520,016.38 a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Date of the next Planning Commission Meeting is Wednesday July 3, 2024, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday July 10, 2024, at 6:30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday July 10, 2024, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:40 p.m.

Recording Secretary,

Brent McFeaters, Manager