

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday July 10, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:50 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Jeff Steckbeck, Township Zoning Officer

Chief Farneski, Cleona Police Department

Twenty-two (22) Attendees

Public Comments – Daniel Fithian at 23 Hoover Drive was requesting to have 2 additional driveways at this property. The motion was made by Kerry McCrary to eliminate driveway 3 as shown and allow driveway 2 as shown, seconded by Gary Longenecker. All Approved. Also, the Board asked Mr. Fithian to remove the topsoil ramp near the north side of his property, located in the front yard, which is not allowed as per zoning. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

BOS Minutes - Approve the BOS Meeting Minutes for June 12, 2024, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Financial Report - Approve the Financial Report for June 2024, a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 124 incidents throughout the previous month. Chief Farneski stated that there were 46 moving violations, 39 parking violations, and 7 accidents in the month of June. Chief Farneski mentioned that the Route 72 bridge closure is still an issue for the trucks traveling through the area and his men are still ticketing the truck drivers.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission – NO meeting was held in July - Brent McFeaters

Zoning Officer's Report – Jeff Steckbeck and Paul Bametzreider conducted the hearing for Violet Lane 1 and 2, mobile homes – Ordinance # 176, Dangerous Structures/Conditions.

Road Foreman's Report – Bryan Michael mentioned that they replaced the culvert on Campmeeting Road, mowed the grass along the roadways, cemetery, and sewer plant. They also trimmed trees and repaired/replaced signs.

Engineer's Report – Steve Sherk commented on the following topics:

1. **Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements.** Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements were combined and bid on the same contract.

The contract for this project was awarded to Construction Masters Services, LLC at the January meeting and a Notice to Proceed letter was issued on February 1st. The Traffic Signal Permits were approved by PennDOT on March 4th. The HOP was approved by PennDOT on March 12th.

Construction work started the week of April 1st and was substantially completed as of Friday, May 3rd. Based on our latest communications with Construction Masters Services, delivery of the new 35' mast arm for the traffic signal at the I-81 NB ramp will be delayed until the first week of September. Therefore, the remaining work necessary to close out the contract, including installation of the mast arm and all signage and traffic signal heads to be affixed to it, will also be delayed until September. The temporary traffic signal trailer will be removed upon installation of the new mast arm.

We intend to submit a reimbursement request to the Commonwealth Financing Authority for the full LSA grant amount of \$73,001 after the project is closed out and Construction Master Services has received final payment. The deadline for submitting a reimbursement request under the LSA Grant program is June 30, 2026.

2. **PennDOT Green-Light-Go Agreement – Fisher Avenue - Signal Improvements.** See item 1 above as the LSA and Green-Light-Go project improvements were bid together on the same contract. All work (materials, equipment, and labor) covered under the Green-Light-Go grant is complete. LSA funded work, including the 35' mast arm, is eligible for reimbursement following final completion of the project.

On May 20th, we submitted a second and final grant reimbursement request to PennDOT in the amount of \$174,216.23 to cover eligible construction expenses incurred by the Township. According to Brent, this payment was received by the Township last month.

3. **Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road.** The Township has completed replacement of the culvert at 112/129 Campmeeting Road except for paving, which is scheduled for next week.

There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations.

We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced until later this summer or fall. It is our understanding that the

Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

4. **2024 Road Work Projects.** Contracts for the Township's 2024 road work projects were signed in April. Contact #1 (paving) in the aggregate amount of \$99,805.00 was awarded to Ankiewicz Enterprises, Inc. of Tamaqua, PA and Contact #2 (road maintenance/oil & chip) in the aggregate amount of \$166,138.75 was awarded to Russell Standard Corporation of Fayetteville, PA.

Russell Standard has completed joint/crack sealing on Old Forge Road, North Racehorse Drive, with extra crack sealant material applied to other Township roads. Ankiewicz Enterprises, Inc. has completed the paving work on Old Forge Road, Quartermaster Road, South Bordnersville Road (between Old Forge Road and S.R. 0072), and Neuins Lane. The oil & chip sealing by Russell Standard on Calvalry Road, Neuins Lane, Quartermaster Road, and South Bordnersville Road (north of warehouses) is scheduled for the week of July 22nd.

5. **Tomstown Road DGLVR Project.** This project is currently out for bid. The pre-bid meeting was conducted yesterday morning. The bid opening is scheduled for 10am on Friday, July 19th. The Township will need to advertise and convene a special meeting the week of July 22nd in order to award the contract prior to the regularly scheduled August 14th meeting. The motion was made to hold the meeting on Monday, July 22, 2024, at 12:00pm by Kerry McCrary and seconded by Dennis Firestone. All Approved.
6. **Brian & Lori Punt – SWM Plan – Letter of Credit Reduction.** As stated in our letter to the Township dated June 17, 2024, all required site work associated with the Stormwater Management Plan for Brian & Lori Punt at 296 Fort Swatara Road is completed. Therefore, we recommend the release of the remaining \$4,000.00 balance from JVB's Irrevocable Letter of Credit No. 11107. The motion was made by Kerry McCrary approved the recommendation to release the remaining balance and seconded by Gary Longenecker. All Approved.
7. **Updated Zoning Map – Resolution No. 4-2024.** The Township's Official Zoning Map was updated in accordance with Ordinance No. 183 of 2021, which rezoned tax parcel numbers 33-2312906-412928-0000 and 33-2313113-413152-0000 from Agricultural to Industrial. These are the two parcels located directly north of Swift Transportation. The motion was made by Kerry McCrary to approve Resolution 4-2024 and seconded by Dennis Firestone. All Approved.

Solicitor's Report – Paul Bametzreider stated that the John and Linda Light 26 Yingst Drive hearing will be held on 10/20/2024.

New Business – none

Old Business – none

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$96,393.53 a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Date of the next Planning Commission Meeting is Wednesday August 7, 2024, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday August 14, 2024, at 6:30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday August 14, 2024, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:49 p.m.

Recording Secretary,

Brent McFeaters, Manager