

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday August 14, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:48 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Chief Farneski, Cleona Police Department

Sixteen (16) Attendees

Special Meeting – was held on July 22, 2024, at noon, to award the bid for the Tomstown Road, Dirt and Gravel Road project to J. Phillips Excavating and Hauling, Inc.

Public Comments – None

BOS Minutes - Approve the BOS Meeting Minutes for July 10, 2024, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Financial Report - Approve the Financial Report for July 2024, a motion was made by Gary Longenecker and seconded by Dennis Firestone. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 124 incidents in the previous month, 67 were moving violations. Chief Farneski stated that e-bikes were stolen from a trailer parked at the Love’s Travel Stop, valued at approximately \$12,000. Chief Farneski also stated that patrols have been made through the local hotels and the unregistered cars have been removed from their parking lots.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Eric Zaney, handouts (Only when provided by Life Lion)

Planning Commission – August meeting - Brent McFeaters

1. Greenpoint Fire Company – Final Land Development Plan – approve the final plan. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
2. Home 2 Suites – Preliminary/Final Subdivision and Land Development Plan – A waiver request for Section 4.04.E.5, that all required PennDOT Highway Occupancy Permit numbers shall be shown on the plan at the corresponding permitted locations, and full copies of all plans which were approved shall be provided to the Township. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Accept a 6-month time extension letter, dated August 5, 2024. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

3. Axis Jonestown Storage 1, LLC. – Preliminary/Final Land Development Plan – accept a 90-day time extension letter, August 5, 2024. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
4. 181 Ridge Road – Final Subdivision Plan – accept a 6-month time extension letter, dated August 5, 2024. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Zoning Officer's Report – Violet Lane 1 and 2, mobile homes – an Order was posted on the doors to remove the two trailers, listed as Dangerous Structures by the Township's Zoning Officer. Robert Shuey, the landowner for Violet 1 and 2, Stated that he may need more than the 60 days, being enforced by the Order. Kerry McCrary stated that if progress was made to remove the trailers and clean the area, the Supervisors would consider giving Mr. Shuey an extended period for the removal and cleanup of 1 and 2 Violet Lane.

Road Foreman's Report – Bryan Michael mentioned that they paved the culvert on Campmeeting Road, mowed the grass along the roadways, cemetery, and sewer plant.

Engineer's Report – Steve Sherk commented on the following topics:

1. Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements. Union Township was officially awarded an LSA grant in the amount of \$73,001 to improve the intersection of Fisher Avenue, Old Forge Road, and the I-81 NB ramp. As previously discussed, the LSA and Green-Light-Go project improvements were combined and bid on the same contract. Construction Masters Services, LLC started work the week of April 1st. Construction was substantially completed as of Friday, May 3rd. All work required by the contract is now complete except for two minor punch list items. Construction Masters Services, LLC has submitted Application for Payment No. 2 in the amount of \$32,218.19. As stated in our letter dated August 9, 2024, we recommend the Board of Supervisors approve this pay request. Following this payment, the remaining contract balance will be \$9,116.06. We intend to submit a reimbursement request to the Commonwealth Financing Authority for the full LSA grant amount of \$73,001 after the project is closed out and Construction Master Services has received final payment. The deadline for submitting a reimbursement request under the LSA Grant program is June 30, 2026. Approve payment #2 to CMS – Construction Master Services, LLC for the Fisher Avenue/Old Forge Road intersection. The payment to be made is \$32,218.19, the remaining contract balance is \$9,116.06. The motion was made to pay CMS by Kerry McCrary and seconded by Gary Longenecker. All Approved.
2. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road. The Township has completed replacement of the culvert at 112/129 Campmeeting Road. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations. We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. The grant awards likely won't be announced

until later this summer or fall. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

3. 2024 Road Work Projects. Contracts for the Township's 2024 road work projects were signed in April. Contact #1 (paving) in the aggregate amount of \$99,805.00 was awarded to Ankiewicz Enterprises, Inc. of Tamaqua, PA and Contact #2 (road maintenance/oil & chip) in the aggregate amount of \$166,138.75 was awarded to Russell Standard Corporation of Fayetteville, PA. Ankiewicz Enterprises, Inc. has completed the paving work on Old Forge Road, Quartermaster Road, South Bordnersville Road (between Old Forge Road and S.R. 0072), and Neuins Lane. Ankiewicz Enterprises, Inc. has submitted Change Orders No. 1, 2, and 3, which are summarized as follows. Change Order No. 1, in the amount of \$20,936.00, includes additional milling, patch repairs, and scratch course installation on Neuins Lane and additional profile milling on South Bordnersville Road. The motion was made to pay Ankiewicz Enterprises, Inc. by Kerry McCrary and seconded by Gary Longenecker. All Approved. Change Order No. 2, in the amount of \$16,711.27, accounts for the additional wages and associated overhead due to PA Prevailing Wage needing to be paid because the total contract amount exceeds \$100,000.00 with the additional paving work requested by the Township. The motion was made to pay Ankiewicz Enterprises, Inc. by Kerry McCrary and seconded by Gary Longenecker. All Approved. Change Order No. 3, in the amount of \$12,794.54, reconciles the difference between the estimated bid quantities and the installed quantities for each base bid item. The motion was made to pay Ankiewicz Enterprises, Inc. by Kerry McCrary and seconded by Gary Longenecker. All Approved. Ankiewicz Enterprises, Inc. has applied for payment in the amount of \$150,247.11, including the base bid items and all three change orders summarized above. We recommend payment as requested. As of Tuesday August 13th, Russell Standard completed all required work for Contract #2 except for line painting, which was scheduled for today August 14th. Approve payment #1 to Ankiewicz Enterprises, Inc. – Construction for South Bordnersville Road, Quartermaster Road, and Nuein's Lane. The payment to be made is \$150,247.11. The motion was made to pay Ankiewicz Enterprises, Inc. by Kerry McCrary and seconded by Gary Longenecker. All Approved.
4. Tomstown Road DGLVR Project. Bids were opened for this project on July 19, 2024. J. Phillips Excavating & Hauling, LLC was the low bidder with a lump sum bid price in the amount of \$289,829.80. The Township conducted a special meeting on July 22, 2024, and awarded the contract to J. Phillips Excavating & Hauling, LLC conditioned upon receipt of a signed Agreement, performance bond, payment bond, and certificate of liability insurance. The Township has since received these documents, so the Agreement was signed by the Township and a Notice to Proceed letter was issued. A pre-construction meeting was held on Tuesday, August 6th.

Solicitor's Report – Paul Bametzreider

1. Ordinance #192 – rules and regulations for the LVRT – Paul Bametzreider advised the Supervisors that he needed to write the Ordinance to conform to the Township's format. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved. Paul Bametzreider also stated that Ordinance #192 would need to be

advertised before approval is given by the Supervisors. The motion was made to allow Paul to advertise Ordinance #192 by Kerry McCrary and seconded by Gary Longenecker. All Approved.

New Business –

1. Resolution 5-2024 – Approve the Lebanon County Hazard Mitigation Plan. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.
2. Approve the 2024 MMO financial numbers for the year. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.
3. Approve the C.M. High repair estimates on a few signals and other items that are needed for this year's Preventative maintenance contract, total repair quote is \$12,782.29. The motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Old Business – none

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$116,236.96 a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Date of the next Planning Commission Meeting is Wednesday September 4, 2024, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday September 11, 2024, at 6:30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday September 11, 2024, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:50 p.m.

Recording Secretary,

Brent McFeaters, Manager