

UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES

The Union Township Board of Supervisors met in regular session on Wednesday, October 9, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:50 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Chief Farneski, Cleona Police Department

Twenty-Two (22) Attendees

Public Comments – Bill Carroll and Cara Walters stated that they are being discriminated against as Cleona Borough is not using them as often as they should be for towing in Union Township. They would like a list compiled of towing companies within the Township that the police rotate as the calls come in. Chief Farneski stated that they recently tried to use Bill Carroll to tow, and the wait time was 1.50 hours, which is too long. The Township does not have an overabundance of towing jobs. Last month, Cleona Borough only had to tow twice in the Township.

Lisa Kramer is also dissatisfied with Cleona Borough Police in Union Township. She has a Civil Matter regarding logging equipment that damaged her lane, which is a right-of-way to other surrounding properties. She feels as though the police should have stepped in to stop the equipment from utilizing the right-of-way. This matter will need to be resolved in a court of law.

BOS Minutes - Approve the BOS Meeting Minutes for September 11, 2024, the motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

Financial Report - Approve the Financial Report for September 2024, the motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Cleona Borough Police Services – Chief Farneski reported that there were 56 incidents in the previous month, 27 citations were issued. There were 2 arrests for back child support being owed. Chief Farneski stated that there were a few disturbances at Mattel. Brent McFeaters and the Chief will review the towing locations throughout the Township and compile a list. So there is no discriminations against any one towing company within the Township.

Northern Lebanon Fire and Emergency Services – Rob Taylor, handouts (Only when provided by the NLFES)

Life Lion Ambulance Services – Joel Hocking, handouts (Only when provided by Life Lion)

Planning Commission – October Meeting - None

Zoning Officer's Report – Steve Sherk – Steve Sherk stated that there were a few highlighted items that the zoning officers followed up on in the past month. Steve also stated that Gretchen Schade who owns the trailers at 1 & 2 Violet Lane has until tomorrow, 10/10/24 to respond to her 10-day notice. Paul Bametzreider explained that if the 10-day notice is not responded to, a judgement can be filed at the courthouse which is the next step in removing the trailers from the property.

Road Foreman's Report – Bryan Michael was unable to attend the meeting but relayed that they have been busy mowing this month and will soon be preparing to get the plows on the trucks.

Engineer's Report – Steve Sherk commented on the following topics:

1. Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements. This project is complete. We intend to submit a reimbursement request to the Commonwealth Financing Authority for the full LSA grant amount of \$73,001 after the check for final payment to Construction Master Services clears. The deadline for submitting a reimbursement request under the LSA Grant program is June 30, 2026.

2. Culvert Replacements - at 10/15 Campmeeting Road and 112/129 Campmeeting Road. The Township has completed replacement of the culvert at 112/129 Campmeeting Road. There are wetlands located at the 10/15 Campmeeting Road culvert which are potential bog turtle habitat. Therefore, the culvert replacement and associated work for the culvert replacement at 10/15 Campmeeting Road must occur between November 1st and March 31st in accordance with USFWS regulations. We've submitted a grant application in the amount of \$69,515 for the Statewide Local Share Account (LSA) for installation of Culvert #2 at 10/15 Campmeeting Road. According to Senator Gebhard's office, the earliest the LSA grant awards will be announced in November following a meeting of the Commonwealth Financing Authority. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.

3. Tomstown Road DGLVR Project. Work is substantially completed. The certificate of substantial completion and tentative punch list of work to be completed or corrected prior to final payment was effective as of Friday, October 4, 2024. We received J. Phillips Excavating & Hauling, LLC's Application for Payment No. 1 in the amount of \$263,477.00 and recommend the Township approve this payment. Following this payment, the contract balance will be \$26,352.80. During the substantial completion inspection, it was decided that construction of additional roadside swales and riprap lining were necessary to promote effective drainage and to prevent erosion. J. Phillips Excavating & Hauling, LLC has submitted Change Order Request No. 1 for these additional improvements. It is our understanding that there is enough DGLVR funding to cover the cost of these additional improvements. We recommend the Township approve Change Order No. 1 for the amount stipulated on the change order form. The motion was made by Kerry McCrary to pay the first payment of \$263,477.00 to J. Phillips Excavating and Hauling, LLC and was seconded by Gary Longenecker. All Approved. A motion was made by Kerry McCrary to approve a change order for \$17,800 for additional rock lining and grading

work along Tomstown Road, Dirt and Gravel Road funds and seconded by Gary Longenecker. All Approved.

Solicitor's Report – Paul Bametzreider

1. Ordinance #192 – Paul received a call from the Lebanon County Solicitor, Matthew Bulgi. Multiple municipalities are adopting this ordinance and are submitting changes. Paul suggested to the Supervisors, to table this ordinance for this evening.
2. The motion was made by Kerry McCrary and seconded by Dennis Firestone to approve Resolution 6-2024; the Police contract for the next three years. All Approved.

New Business –

1. The motion was made by Kerry McCrary and seconded by Gary Longenecker to approve the 2025 Workers Compensation and employers Liability Insurance Policy for \$9,136.00. All Approved.
2. The motion made by Kerry McCrary and seconded by Dennis Firestone to approve the two school bus stop signs near the intersection of Colonial Drive and Plymouth Drive. All Approved.
3. Trick-or-Treat is Thursday, October 31, 2024, from 6:00 p.m – 8:00 p.m., rain or shine.
4. Election Day is on Tuesday, November 5, 2024, polls open at 7 a.m.

Old Business – none

Bills Payable - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$120,463.07 a motion was made by Kerry McCrary and seconded by Gary Longenecker. All Approved.

Date of the next Planning Commission Meeting is Wednesday November 6, 2024, at 7:00 p.m.

Date of the next Lickdale Sewer Treatment Plant Meeting is Wednesday November 13, 2024, at 6:30 p.m.

Date of the next Board of Supervisors Meeting is Wednesday November 13, 2024, beginning right after the Lickdale Sewer meeting.

The meeting was adjourned at 7:44 p.m.

Recording Secretary,

Brent McFeaters, Manager