

## **UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**

The Union Township Board of Supervisors met in regular session on Wednesday, November 13, 2024. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:50 p.m.

Present:

Kerry McCrary, Chairman

Gary Longenecker, Vice Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Chief Farneski, Cleona Police Department

Fourteen (14) Attendees

**Public Comments** – None

**BOS Minutes** - Approve the BOS Meeting Minutes for October 9, 2024, the motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Financial Report** - Approve the Financial Report for October 9, 2024, the motion was made by Gary Longenecker and seconded by Kerry McCrary. All Approved.

**Cleona Borough Police Services** – Chief Farneski reported that there were 87 incidents in the previous month, 23 citations were issued. There were 3 arrests for warrants this month, a no trespass letter was served to a Township resident, an officer was placed in Jonestown for Halloween Trick or Treat, Gap is having an open house this weekend from 11:00 am – 3:00 pm, and the Route 72 bridge is to be opened mid to late December.

**Northern Lebanon Fire and Emergency Services** – Rob Taylor, handouts (Only when provided by the NLFES)

**Life Lion Ambulance Services** – Joel Hocking, handouts (Only when provided by Life Lion)

**Planning Commission** – November 6, 2024 – Brent McFeaters

Lebanon Newswanger – The motion was made by Kerry McCrary and seconded by Gary Longenecker to accept the 90-day extension letter, dated November 6, 2024. All Approved.

Jono/Ace Hardware Expansion – Preliminary/Final Land Development Plan – The motion was made by Kerry McCrary and seconded by Gary Longenecker to accept the 90-day extension letter, dated November 4, 2024. All Approved

Axis Storage 1, LLC – Preliminary/Final Land Development Plan – The motion was made by Kerry McCrary and seconded by Dennis Firestone to accept the 90-day extension letter, dated October 22, 2024. All Approved

Bachman Residence – Approve Sewage Planning Module – The motion was made by Kerry McCrary and seconded by Gary Longenecker to approve the Sewage Planning Module for the Bachman residence. All Approved.

**Zoning Officer’s Report** – Steve Sherk –

Steve Sherk stated that there were a few highlighted items that the zoning officers followed up on in the past month.

**Road Foreman’s Report** – Bryan Michael stated that they have been busy mowing this month, painting stop bars at the street intersections throughout the Township and will soon be preparing to get the plows on the trucks.

**Engineer’s Report** – Steve Sherk commented on the following topics:

1. Local Share Account (LSA) Grant for Old Forge Road, I-81 NB Ramp, Fisher Avenue Intersection Improvements. This project is complete. On October 31st, we submitted a reimbursement request to PA DCED for the full LSA grant amount of \$73,001.
2. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road. The Township has completed replacement of Culvert #1 at 112/129 Campmeeting Road. Last month, the Township received notice of a Local Share Account (LSA) grant award in the amount of \$69,514 for installation of Culvert #2 at 10/15 Campmeeting Road. The Township must wait until the grant contract is executed with the State before commencing reimbursable work. There are wetlands located at the Culvert #2 (10/15 Campmeeting Road) which are potential bog turtle habitat. Therefore, the culvert replacement and associated work must occur between November 1st and March 31st in accordance with USFWS regulations. It is our understanding that the Township will procure the materials for Culvert #2 from Lane Enterprises via Co-Stars. However, construction of this culvert will be advertised for competitive bids.
3. Tomstown Road DGLVR Project. The project is complete. We recently received J. Phillips Excavating & Hauling, LLC’s final Application for Payment No. 2 in the amount of \$47,752.80. This application for payment includes an additional \$3,600 above the current contract amount due to the placement of additional driving surface aggregate (DSA) exceeding the quantity shown on the bid drawings. It is our understanding that the Township’s current DGLVR grant contract covers the cost of this additional DSA. Therefore, we recommend approval of Change Order No. 2 in the amount of \$3,600 as well as Application for Payment No. 2 in the amount of \$47,752.80. Kerry McCrary made a motion to approve Change Order #2 for Tomstown Road (Dirt and Gravel Road project) and seconded by Gary Longenecker. All Approved. Kerry McCrary made a motion to approve payment #2 to J. Phillips Excavating and hauling, LLC, in the amount of \$47,752.80, and seconded by Dennis Firestone. All Approved.

**Solicitor’s Report** – Paul Bametzreider

1. Police Contract – The motion was made by Kerry McCrary and seconded by Gary Longenecker to approve the police contract with Cleona Borough for the next three years. All Approved.

2. The motion was made by Kerry McCrary and seconded by Dennis Firestone to approve allowing Paul Bametzreider to advertise Resolution #1-2025, for CPA to conduct the 2024 audit for the Township. All Approved.

**New Business –**

1. The motion was made by Kerry McCrary and seconded by Gary Longenecker to approve advertising the public notice for the 2025 Union Township Budget. All Approved.
2. The motion made by Kerry McCrary and seconded by Dennis Firestone to approve the contract for the Treasurer Bond with H.A. Thomson Company for \$3,030.00, for the year 2025. All Approved.
3. The motion was made by Kerry McCrary and seconded by Gary Longenecker to approve the \$1,500.00 yearly donation (2025) from the Recreation Fund to the Matthews Public Library. All Approved
4. The motion was made by Kerry McCrary and seconded by Gary Longenecker to approve the amendment to the Inter-municipal Agreement between Union Township and Lebanon County Treasurer's Office to allow the Treasurer's Office to bill one additional dollar (\$1.00) per every tax bill collected by the Treasurer's Office for Union Township. All Approved.

**Old Business – none**

**Bills Payable** - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$383,969.60 a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Date of the next Planning Commission Meeting** is Wednesday December 4, 2024, at 7:00 p.m.

**Date of the next Lickdale Sewer Treatment Plant Meeting** is Wednesday December 11, 2024, at 6:30 p.m.

**Date of the next Board of Supervisors Meeting** is Wednesday December 11, 2024, beginning right after the Lickdale Sewer meeting.

**The meeting was adjourned at 7:20 p.m.**

**Recording Secretary,**

Brent McFeaters, Manager