

**Union Township
Board of Supervisors Organization Meeting
January 6, 2025, at 1:00 pm**

CALL MEETING TO ORDER

APPOINT A TEMPORARY CHAIRMAN

APPOINT A TEMPORARY SECRETARY

To record the nominations

NOMINATE AND ELECT A CHAIRMAN

Motion to appoint Chairman

NOMINATE AND ELECT A VICE-CHAIRMAN AND SECRETARY

Motion to appoint Vice Chairman and Secretary

NOMINATE AND ELECT A RECORDING SECRETARY

Motion to appoint the Recording Secretary

NOMINATE AND ELECT A TREASURER

Motion to appoint the Treasurer

TRAFFIC AND PARKING COMMISSION

Appoint a supervisor, to serve on the Board for 2025, along with the Township Manager and Road Foreman.

REAPPOINT EMPLOYEES

Full Time Employees

Brent McFeaters, Township Manager

Bryan Michael, Road Foreman

Samuel Yeagley, Road Crew

Kristin Zimmerman, Administrative Assistant

Part Time Employees

Herb Eckert, Road Crew/Recycling

APPROVE 2025 MANAGER'S COMPENSATION

(As per the Salary/wage Sheet provided)

**Union Township
Board of Supervisors Organization Meeting
January 6, 2025, at 1:00 pm**

APPROVE THE 2025 EMPLOYEE WAGES

(As per the Salary/wage Sheet provided)

ESTABLISH A TREASURER'S BOND

\$4,000,000.00 (Cost of \$3,030.00 per year)

APPOINT LEGAL COUNSEL

Barley Snyder, Attorneys at Law

APPOINT ZONING HEARING BOARD LEGAL COUNSEL

Spitler, Kilgore & Enck, PC

APPOINT A TOWNSHIP ENGINEER

Steckbeck Engineering & Surveying, Inc.

APPOINT SEWAGE ENFORCEMENT OFFICER

Lebanon County Planning (Alternate SEO is Jeremy Bentz)

APPOINT A ZONING OFFICERS AND ENFORCEMENT OFFICERS

Steckbeck Engineering & Surveying, Inc.

Jeff Steckbeck

Sheri Flowers

APPOINT A SEWER ENGINEER

Steckbeck Engineering & Surveying, Inc.

APPOINT TAX COLLECTORS

Keystone Collection Group

Lebanon County Treasurer

Lebanon County Recorder of Deeds

APPOINT A DELINQUENT TAX COLLECTOR

Keystone Collection Group

APPOINT A SEWER PLANT OPERATOR

Fredericksburg Sewer/Water Authority

**Union Township
Board of Supervisors Organization Meeting
January 6, 2025, at 1:00 pm**

NEW APPOINTMENTS FOR 2025 -

Vacancy Chairman – (1 Year term)
Sallie Neuin – expires 12/31/2025

Planning Commission Members – (4 Year term)
Dave Yavoich – expires 12/31/2028
Dave Matterness – expires 12/31/2028

NLCA Board Members – (5 Year term)
Robert Rehman – expires 12/31/2029

Zoning Hearing Board – (3 Year term)
Steven Manz – expires 12/31/2027

2025 BOARD MEMBERS -

VACANCY CHAIRMAN – (1 Year term)
Sallie Neuin - expires 12/31/2025

PLANNING COMMISSION MEMBERS – (4 Year term)
Dave Yavoich expires 12/31/2028
Dave Matterness expires 12/31/2028
Karl Hinkle - expires 12/31/2025
Herb Eckert – expires 12/31/2025

NLCA BOARD MEMBERS – (5 Year term)
Robert Rehman - expires 12/31/2029
Earl Kindt, Jr. – expires 12/31/2028

ZONING HEARING BOARD MEMBERS – (3 Year term)
Jim Darkes - expires 12/31/2025
Steven Manz - expires 12/31/2027
Debra Shuey - expires 12/31/2026
Holly Burr - alternate

**Union Township
Board of Supervisors Organization Meeting
January 6, 2025, at 1:00 pm**

APPEALS BOARD MEMBERS – (Indefinitely)

Karl Hinkle - expires indefinitely
Larry Herr - expires indefinitely
Kyle Boltz - expires indefinitely

BOARD OF AUDITORS – (6 Year term)

Cindy McCrary - expires 12/31/2025
Daniel Hess - expires 12/31/2027
Jon Worley - expires 12/31/2029

GLRA BOARD MEMBER – (5 Year term)

Larry Herr – expires 12/31/25

APPOINT A CPA (Resolution #1-2025)

Garcia, Garmen, and Shea – to conduct the year end Audit.

APPOINT DEPOSITORIES

Jonestown Bank and Trust Company and PLGIT

APPOINT ELECTRICAL CONTRACTOR

C.M. High, Inc.

APPOINT A BUILDING CODE OFFICIAL

Commonwealth Code Inspection Services

ESTABLISH MEETING DATES

The following meeting will be held at the Municipal Building on the first Wednesday of each month:

Planning Commission Meetings – starting at 7:00 PM

The following meetings will be held at the Municipal Building on the second Wednesday of each month:

Lickdale Sewer Meetings – starting at 6:30 PM

Board of Supervisors Meetings – meeting will begin right after the Lickdale Sewer Meeting.

**Union Township
Board of Supervisors Organization Meeting
January 6, 2025, at 1:00 pm**

The Annual Traffic and Parking Commission shall meet on January 8, 2025 following the regular Board of Supervisors meeting.

**DELEGATE TO VOTE AT THE PSATS STATE CONVENTION
(May 4th to May 7th)**

Choose a Voting Delegate who will attend the PSATS Convention being held at Hershey Lodge and Convention Center later this year.

APPROVE HOLIDAYS FOR EMPLOYEES

New Year's Day	President's Day	Good Friday
Election Days (2)	Memorial Day	4 th of July
Labor Day	Veteran's Day	Thanksgiving Day
Christmas Eve ½ Day	Christmas Day	

SET MILEAGE

\$0.70 cents per mile

APPROVE THE TREASURER PAY BILLS, when available.

Approval that the Treasurer may pay routine bills, as needed, between meetings if the amount due is consistent with previous months, the purchase is reasonable and expenses typical and that public notice is not required, that bidding limitations aren't applicable, and that such routine bills are ratified by the Township Supervisors at the following Board of Supervisors regularly scheduled public meeting.

PUBLIC COMMENTS & OTHER TOWNSHIP BUSINESS/CONCERNS

Approve to destroy documents from 2016 and back – bank statements, deposit records, payroll and account payable/receivables information only.

Resolution #2-2025 – Pension Act #44

ADJOURNMENT