

# **UNION TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES**

The Union Township Board of Supervisors met in regular session on Wednesday, February 12, 2025. The meeting was held at the Municipal Building, 3111 State Route 72, Jonestown, PA.

Kerry McCrary called the meeting to order at 6:45 p.m.

Present:

Kerry McCrary, Chairman

Dennis Firestone, Secretary

Brent McFeaters, Township Manager

Bryan Michael, Road Crew Supervisor

Paul Bametzreider, Township Solicitor

Steve Sherk, Township Engineer

Chief Farneski, Cleona Police Department

Sixteen (16) Attendees

**Public Comments** – None

**BOS Minutes** - Approve the BOS Meeting Minutes for January 8, 2025, the motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Financial Report** - Approve the Financial Report for January 8, 2025, the motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Cleona Borough Police Services** – Chief Farneski reported that there were 68 incidents in the previous month, 29 parking tickets, 12 moving violations, 4 accidents and other miscellaneous things.

**Northern Lebanon Fire and Emergency Services** – Rob Taylor, handouts (Only when provided by the NLFES)

**Life Lion Ambulance Services** – Joel Hocking, handouts (Only when provided by Life Lion)

**Planning Commission** – Steve Sherk

1. Axis Jonestown Storage 1, LLC – Preliminary/Final Land Development Plan – 509 Jonestown Road – accept a 90-day time extension, letter dated January 22, 2025. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
2. 181 Ridge Road – Final Subdivision Plan - accept a time extension until August 2025, letter dated February 5, 2025. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
3. Lebanon Newswanger Solar Farm – Preliminary Land Development Plan – 107 Awol Road – accept a 90-day time extension, letter dated January 30, 2025. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
4. Jono Ace Hardware – Preliminary/Final Land Development Plan – 10781 Allentown Blvd – accept a 90-day time extension, letter dated January 30, 2025. The motion was

made by Kerry McCrary and seconded by Dennis Firestone. All Approved. Steve Sherk mentioned the Supervisors about possibly waiving the Environmental Impact Study. Steve Sherk felt that this plan did not warrant an Impact study, therefore a motion was made by Kerry McCrary and seconded by Dennis Firestone.

5. Marlin Champ – Stormwater Management Plan – 19 Huckleberry Road – accept a 90-day time extension, letter dated February 4, 2025. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

#### **Zoning Officer's Report – Brent McFeaters**

Brent McFeaters stated that there were five permits issued last month and fees for those five permits were \$635.00. Mr. Kenz's (11 Wolfe Lane) engineer has submitted a stormwater plan to SESI for their review and Mr. Shuey's attorney is working with our solicitor to bring the Violet 1 and 2 to a close.

**Road Foreman's Report** – Bryan Michael stated that they are plowing snow and maintaining the plowing equipment.

#### **Engineer's Report** – Steve Sherk commented on the following topic:

1. Culvert Replacements at 10/15 Campmeeting Road and 112/129 Campmeeting Road. The Township completed replacement of Culvert #1 at 112/129 Campmeeting Road last year. In October 2024 the Township received notice of a Local Share Account (LSA) grant award in the amount of \$69,514 for installation of Culvert #2 at 10/15 Campmeeting Road. The Township received an executed grant contract from the Commonwealth Financing Authority (CFA) since the last Board of Supervisors' meeting. CFA will reimburse the Township for eligible project costs incurred between 10/22/2024 to 6/30/2027. Bids for the construction contract for Culvert #2 were opened on Monday, January 27<sup>th</sup>. Arthur "Pat" Aungst, Inc. of Pine Grove was the low bidder with a bid of \$44,489.00. The Township held a special meeting on Tuesday, January 28<sup>th</sup> and awarded the contract to Arthur "Pat" Aungst, Inc. Due to potential bog turtle habitat and related USFWS regulations, all in-stream work is required to be substantially completed by March 31<sup>st</sup>. The remainder of the work is required to be completed by April 30<sup>th</sup>. On January 16<sup>th</sup>, the Township ordered the 73" x 55" polymer coated CMP arch pipe from Lane Enterprises via the CoStars program for a price of \$8,390.00.
2. Stormwater Management Ordinance Update. We completed a draft Stormwater Management Ordinance update. The updated ordinance brings the Township into compliance with current NPDES-Municipal Separate Stormsewer System (MS4) permit regulations. Paul Bametzreider will review the draft Ordinance and provide comments and/or suggested revisions.
3. Subdivision & Land Development Ordinance Update. As directed at the January 8<sup>th</sup> Board of Supervisors' meeting, we are in the process of updating the Township's Subdivision & Land Development Ordinance and related fee schedule.
4. Burkentine Builders HOP permit application – approve to sign the Penn Dot M-950AA form. A motion was made by Kerry McCrary to have Paul Bametzreider contact the engineer and have them sign an indemnification agreement prior to signing the M-950AA form, seconded by Dennis Firestone. All Approved.

**Solicitor's Report – Paul Bametzreider** – Paul Bametzreider stated that he has nothing to report for this month.

**New Business –**

1. Approve the purchase of three type-M inlet boxes for Ridge Road culverts. The total cost for all three inlets is \$3,306.00 (one type-M inlet box is \$1,102.00). The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
2. Approve Berkshire Systems Group, Inc. to upgrade the alarm system at the Township Building. The upgrade would include a cellular connection for the emergency call rather than the old analog connection, which was constantly going offline. The quote for the upgrade is \$2,565.00. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
3. Martin Paving to street sweep the development, Jonestown Road and the other street intersections. Last year's invoice was \$1,455.00. The rate is very similar to last year's pricing (Monday April 28<sup>th</sup> and Tuesday April 29<sup>th</sup>). The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.
4. Approve the updated Employee Handbook dated 2/12/2025. The motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**Old Business – none**

**Bills Payable** - General, Recycling, Liquid Fuels, Street Light, and Payroll - \$109,427.78, a motion was made by Kerry McCrary and seconded by Dennis Firestone. All Approved.

**The Date of the next Planning Commission Meeting** is Wednesday March 5, 2025, at 7:00 p.m.

**The Date of the next Lickdale Sewer Treatment Plant Meeting** is Wednesday March 12, 2025, at 6:30 p.m.

**The Date of the next Board of Supervisors Meeting** is Wednesday March 12, 2025, beginning right after the Lickdale Sewer meeting.

**The meeting was adjourned at 7:13 p.m.**

**Recording Secretary,**

Brent McFeaters, Manager